



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY BOARD OF DIRECTORS
MEETING MINUTES
June 30, 2021**

I. CALL TO ORDER

Jack Crutchfield, Vice President of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 7:01p.m. on April 28,2021 at Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL 33618, Carrollwood Village Room

II. ROLL CALL / NOTICE OF MEETING

Directors Present:

Jack Crutchfield-Vice President
Suzanne Fernandez- Treasurer
Andrew Titen-Director
Marlene Harper-Director
Frank Mazzie-Director
Chris Rule-Director
Mike Jenkins-Director
Chris Wojcik-Director

Directors Absent:

William West-President

Guests Present:

Chris Cernosek, GPI
Tracy Preston, GPI Recd. Secretary
David Felice, Windemere West
Pat Higgins, Wolcott

III. INTRODUCTION OF NEW CAM-

Jack Crutchfield gave the introduction and welcomed Chris Cernosek.

IV. APPROVAL OF MINUTES

Suzanne Fernandez made a motion to approve the April 28,2021 Board of Directors and ARC meeting minutes with no corrections. The motion was seconded by Mike Jenkins. **All in favor, the motion passed.**

V. PRESENTATIONS

A. Comments from Homeowners [three (3) minute time limit] –

1. David Felice, 13719 Attley Dr- Presented concerns regarding landscaping issues and mentioned sending an email to the board outlining the concerns on June 8, 2021. Mr. Felice is concerned about the lack of concern Fieldstone Landscape seems to show in the community. There are dead trees and plants, weeds in beds and irrigation issues. He also mentioned the flag at the tennis court is tattered and needs to be replaced. Suzanne Fernandez responded to each of Mr. Felice's concerns & stated all issues are currently being addressed.

VI. ORGANIZATION BUSINESS

- A. Appointment of Officers- Suzanne Fernandez gave the report. A motion was made by Suzanne Fernandez to keep the same slate of officers; William West-President, Jack Crutchfield-Vice President, Chris Wojcik-Secretary and Suzanne Fernandez-Treasurer. The motion was seconded by Chris Rule. **All in favor, the motion passed.**
- B. Check Signers-Suzanne Fernandez gave the report- William West and Suzanne Fernandez are check signers.



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VI. ORGANIZATION BUSINESS (continued)

C. Liaison to Attorney and Manager-Suzanne Fernandez gave the report. The best practice is for the board not to have access to the attorney. Only William West and the CAM (Chris Cernosek) can reach out to the attorney.

VI. UNFINISHED BUSINESS

B. Sign Code of Conduct- Suzanne Fernandez gave the report. A motion was made by Suzanne Fernandez to table the matter to allow for clarification. The motion was seconded by Chris Wojcik. **All in favor, the motion passed.**

VII. NEW BUSINESS

A. Update on illegal activity on TECO easement- Suzanne Fernandez gave the report. TECO has double gate access to off Delwood Rd. Huntington has removed part of the fence and installed a gate for individual access. ATV's and motorcycles are being ridden without protective gear & is a liability. A letter has not been sent to Huntington to demand they remove the gate and replace the fence.

B. Ratify ARCs from April-June- Mike Jenkins gave the report. The entire Board must approve ARC ratification.

C. Approve Installation of Lorkat equipment- Suzanne Fernandez gave the report. A motion was made by Suzanne Fernandez to install the Korkat equipment. The motion was seconded by Andrew Titen. **All in favor, the motion passed.**

D. Bay Site Quotes- Suzanne Fernandez gave the report.

- 1. Sussex:** Cut down 2 Sabal Palm trees and remove, grind stumps for \$450.00. A motion was made by Suzanne Fernandez to approve the quote. The motion was seconded by Andrew Titen. **All in favor, the motion passed.**
- 2. Chardonay:** Cut down 2 Pine trees and remove, grind stumps for \$1,500.00. A motion was made by Suzanne Fernandez to approve the quote. The motion was seconded by Andrew Titen. **All in favor, the motion passed.**
- 3. Across from Fountain on West Village:** Small Pine tree removal for \$200.00. A motion was made by Suzanne Fernandez to approve the quote. The motion was seconded by Andrew Titen. **All in favor, the motion passed.**
- 4. Sussex & Lytton:** cut down Oak tree and grind stump for \$1,300.00. A motion was made by Suzanne Fernandez to approve the quote. The motion was seconded by Chris Rule. **All in favor, the motion passed.**
- 5. Mama Oak removal** for \$2,000.00. A motion was made by Suzanne Fernandez to table to allow more time for removal quotes. The motion was seconded by Andrew Titen. **All in favor, the motion passed.**



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**VIII. REPORTS FROM MANAGEMENT AND COMMITTEES
PHASE III SPECIFIC**

- A. Financial** – Suzanne Fernandez gave the report. We are in great standing with \$6,000.00 uncollectable and \$6,000.00 due for 2021 assessments.
- B. Grounds/Landscape/Parks** – Suzanne Fernandez gave the report.
- C. Communications** – Suzanne Fernandez gave the report. Please email Suzanne Fernandez or Chris Wojcik articles for the July newsletter as soon as possible, must be done and out by July 6, 2021.
- D. Welcome Committee** – Suzanne Fernandez gave the report. We are almost caught up delivering bags.
- E. Community Patrol** – Frank Mazzie gave the report. Meetings are held every Monday at 11:00AM at the bagel shop.

X. NEXT MEETINGS

The next regular Board and ARC meetings will be held at 6:30p.m. for ARC and 7:00 p.m. for the Board on Wednesday, July 28, 2021 at the Carrollwood Cultural Center, 4537 Lowell Rd, Carrollwood Village Room.

XI. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Chris Rule and seconded by Andrew Titen to adjourn the meeting at 8:15p.m.

Respectfully submitted,
Tracy Preston, For the Secretary

These minutes were approved on _____.

Signed

Printed Name



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