



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY BOARD OF DIRECTORS
MEETING MINUTES
February 24, 2021**

I. CALL TO ORDER

Suzanne Fernandez, Treasurer of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 7:00 p.m. on February 24, 2021 via Zoom Video Meeting.

II. ROLL CALL / NOTICE OF MEETING

Directors Present:

Suzanne Fernandez- Treasurer
Jack Crutchfield-Secretary
Marlene Harper-Director
Mike Jenkins-Director
Chris Wojcik-Director
Frank Mazzie-Director

Directors Absent:

Dan Martucci- Vice President
William West- President
Chris Rule-Director

Guests Present:

Van Chandler, GPI
Sonja Seery, GPI
Tracy Preston, GPI Recd. Secretary
Scott Young, Chattam
Jennifer Mirin, Brynn Mawr
Linda Forbes, Cypress Trace
Frederick Quichocho, Chattam
Mario Reyes, Chattam
Demian Penton, Wolcott
Dottie Rupp, Chattam
Donna Goodman, Somerset
Andrew Titen, Chattam
Gary Lopez, Buckingham
Jane Case, Cypress Trace
Paul Mirin, Brynn Mawr

III. APPROVAL OF MINUTES

Mike Jenkins made a motion to approve the January 27, 2021 Board of Directors meeting minutes with no corrections. The motion was seconded by Marlene Harper. **All in favor, the motion passed.**

IV. PRESENTATIONS

A. Comments from Homeowners [three (3) minute time limit] –

1. Scott Young, 5024 Chattam Lane. Re: County Construction Staging Area Behind His Home. He has been working with Michael Hall to ensure the area will be restored to its original state.
2. Demian Penton, 5004 Beekman Court. Re: Wolcott Drive under draining. He has emailed Ken Hagan about this issue.

V. UNFINISHED BUSINESS

A. Update on Master Document Modification Committee – Suzanne Fernandez gave the report. Had a meeting with Chris Wojcik and Amanda Uliano last week, went very well. The docs are almost done and will begin work on the by-laws next.

B. Update Board on Wolcott Drive Underdrainage Work. Van Chandler gave the report. Pipe work on Wolcott Drive is complete. Work on the punch list has begun to restore the staging area on Sussex Way.



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V. UNFINISHED BUSINESS (continued)

- C. Update Board on Sussex Way Corner Threshold Work.** Van Chandler gave the report. Concrete work on Chattam Lane and Sussex Way should be finished. The gutters are being punched out this week.
- D. Update Board on County Neighborhood Grant for Lighting of the Flag at the Phase III.** Suzanne Fernandez gave the report. We did not win the grant this time, but we will try again next year.
- E. Update Board on Election Candidates.** Chris Wojcik gave the report. Three (3) openings are available, with five (5) candidates completing applications. We are fine tuning the applications now. Candidates may receive an email to clarify information in their application.

VI. NEW BUSINESS

- A. Discuss Phase III Liaison to the Carrollwood Cultural Center.** Suzanne Fernandez gave the report. Jenifer Mirin is a new Carrollwood Cultural Center Board Member and has also volunteered to help on the Phase III Committee's as well.
- B. Discuss Phase III Date for Annual Membership Meeting (May 20th Last Year).** Suzanne Fernandez gave the report. Per association docs, the annual meeting must be held in May. Mike Jenkins made a motion to hold the annual meeting on Wednesday May 19, 2021 via Zoom. The motion was seconded by Frank Mazzie. **All in favor, the motion passed.**

VII. REPORTS FROM MANAGEMENT AND COMMITTEES

PHASE III SPECIFIC

- A. Financial** – Van Chandler gave the report.
- B. Management/Violations/Crime Mapping/Legal Issues/Violations** – Van Chandler gave the report. All information was included in the Board packet. A new Compliance Officer will be starting on March 1, 2021 and will handle violations.
- C. Architectural Review Committee** – Mike Jenkins gave report.
- D. Grounds/Landscape/Parks** – Suzanne Fernandez gave the report.
Update on County Sponsored Mini-Grant; - [See Unfinished Business, V. D.]
- E. Communications** – Suzanne Fernandez gave the report.
- F. Welcome Committee** – Suzanne Fernandez gave the report.

VIII. REPORTS FROM MANAGEMENT AND COMMITTEES

VILLAGE WIDE

- A. Executive Committee** – No report.
- B. VISTA Gardens** – No report.
- C. Carrollwood Cultural Center** – Marlene Harper gave the report. Jen Mirin is the new Carrollwood Cultural Center Board Member and liaison.
- D. Carrollwood Park Conservancy** – Jack Crutchfield gave the report.
- E. Safety/Community Patrol** – Frank Mazzie gave the report.



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IX. NEXT MEETING

The next regular Board and ARC meetings will be held at 6:30p.m. for ARC and 7:00 p.m. for the Board on Wednesday, March 31, 2021, via Zoom Meeting Credentials.

X. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Mike Jenkins and seconded by Frank Mazzie to adjourn the meeting at 7:59pm

Respectfully submitted,
Tracy Preston, For the Secretary

These minutes were approved on March 31, 2021.


Signed

JACK C CRUTCHFIELD
Printed Name