



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.  
MONTHLY BOARD OF DIRECTORS  
MEETING MINUTES  
December 2, 2020**

**I. CALL TO ORDER**

William West, President of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 7:00 p.m. on December 2, 2020 via Zoom Video Meeting.

**II. ROLL CALL / NOTICE OF MEETING**

<b>Directors Present:</b>	<b>Directors Absent:</b>	<b>Guests Present:</b>
William West- President	Dan Martucci- Vice President	Van Chandler, GPI
Mike Jenkins-Director (7:17pm)		Sonja Seery, GPI
Suzanne Fernandez-Treasurer		Tracy Preston, GPI Recd. Secretary
Chris Rule-Director		Zoom Online Attendee List [last pg.]
Frank Mazzie-Director		
Marlene Harper-Director		
Jack Crutchfield-Secretary		
Chris Wojcik-Director		

**III. APPROVAL OF MINUTES**

Marlene Harper made a motion to approve the October 28, 2020 Board of Directors and ARC meeting minutes with no corrections. The motion was seconded by Suzanne Fernandez. **All in favor, the motion passed.**

**IV. PRESENTATIONS**

**A. Comments from Homeowners [three (3) minute time limit] – No report.**

**V. UNFINISHED BUSINESS**

- A. Update on Master Document Modification Committee –** Suzanne Fernandez gave the report. The process has been slow, but we will refocus on completion.
- B. Update Board on Sussex Way Underdrainage Work.** Van Chandler gave the report. Work on Sussex Way is near completion. Work will begin after the 1<sup>st</sup> of the year on Wolcott Dr.

**VI. NEW BUSINESS**

- A. Discuss / Adopt Fieldstone Landscape Service Proposal #5662 / Removal of “Mama” Oak on Sussex Way for \$1,666.67. –** Van Chandler gave the report. A motion was made by Bill West to approve the proposal, as written. The motion was seconded by Marlene Harper. **All in favor, the motion passed.**



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**VI. NEW BUSINESS (continued):**

- B. Discuss / Approve Proceeding with the County Neighborhood Grant for Lighting of the Flag at the Phase III Park and Appropriating Approximately \$2,000 to Augment County Neighborhood Grant Funding.** - Suzanne Fernandez gave the report. The grant was delayed so we had a short opportunity to apply in November. A discussion was had to apply funds to the grant to enhance the community. The association contributes less than 1/3 of funds. A motion was made by Suzanne Fernandez to approve funds to augment the county grant. The motion was seconded by Marlene Harper. **All in favor, the motion passed.**  
We won the 2021 Tree Grant and will be planting Live Oaks and Crepe Myrtles next year.

**VII. REPORTS FROM MANAGEMENT AND COMMITTEES**

**PHASE III SPECIFIC**

- A. Financial** – Van Chandler gave the report. Due to COVID-19 and construction delays, not all the 2020 projects have been completed. A motion was made by Suzanne Fernandez to roll over the unused funds [in appropriate categories] earmarked for 2020 projects that were not completed, into the 2021 budget, to be used in 2021 when the work can be done. The motion was seconded by Marlene Harper. **All in favor, the motion passed.**
- B. Management/Violations/Crime Mapping/Legal Issues/Violations** – Van Chandler gave the report. All information was included in the Board packet.
- C. Architectural Review Committee** – Mike Jenkins gave report.
- D. Grounds/Landscape/Parks** – Suzanne Fernandez gave the report.  
**Update on County Sponsored Mini-Grant;**  
Re: Neighborhood Grant: (see VI. NEW BUSINESS, B.)  
Re: Giving Committee: The Markarian Bench dedication took place on Saturday November 28, 2020. An article will be in the next newsletter.
- E. Communications** – Suzanne Fernandez gave the report. Articles for the newsletter need to be in by December 7, 2020. Any board member who would like to contribute a 2020 overview for the January issue, contact Suzanne Fernandez or Chris Wojcik.
- F. Welcome Committee** – Suzanne Fernandez gave the report.

**VIII. REPORTS FROM MANAGEMENT AND COMMITTEES**

**VILLAGE WIDE**

- A. Executive Committee** – William West gave the report. The Committee has not met.
- B. VISTA Gardens** – William West gave the report. Picnic Pavilion should be finished soon.
- C. Carrollwood Cultural Center** – Marlene Harper gave the report.  
Due to COVID-19 attendance has been down. A few events are scheduled for December 2020.
- D. Carrollwood Park Conservancy** – Jack Crutchfield gave the report. Meeting Monday December 7, 2020 at the Nature Center.
- E. Safety/Community Patrol** – Frank Mazzie gave the report. There are three (3) new officers. We still have not received any information regarding the new patrol car. John Segona emailed an action plan to Van, billing will be adjusted accordingly for missed time by officers.



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**IX. NEXT MEETING**

The next regular Board and ARC meetings will be held at 6:30p.m. for the ARC and 7:00 p.m. for the Board on Wednesday, January 27, 2020 via Zoom Video Conferencing.

**X. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Bill West and seconded by unanimous vote to adjourn the meeting at 7:41 pm

Respectfully submitted,  
Tracy Preston, For the Secretary

These minutes were approved on JAN 29 2021

Signed  Printed Name JACK C CRUTCHFIELD

Carrollwood Village Phase III Homeowners Association, Inc. Monthly BOD [Nov] Meeting - Online Attendees Wednesday - December 2, 2020 Zoom Online Conference				
Lin	Name	Attended Yes/No	Speak	Topic
1	Alexandra Craveiro	yes		
2	Bernie/Dottie Rupp	yes		
3	Brenda Kellogg	yes		
4	Donna Goodman	yes		
7	John Wooldridge	yes		
10	Linda & Richard Fobes	yes		
11	Linda Shanker	yes		
12	Mario Reyes	yes		
14	Patrick Higgins	yes		
16	Stephen Campbell	yes		