



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.  
MONTHLY BOARD OF DIRECTORS  
MEETING MINUTES  
October 28, 2020**

**I. CALL TO ORDER**

Dan Martucci, Vice President of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 7:01 p.m. on October 28, 2020 via Zoom Video Meeting.

**II. ROLL CALL / NOTICE OF MEETING**

**Directors Present:**

Dan Martucci- Vice President  
Suzanne Fernandez-Treasurer  
Chris Rule-Director  
Frank Mazzie-Director  
Marlene Harper-Director  
Jack Crutchfield-Secretary  
Chris Wojcik-Director  
Mike Jenkins-Director  
Chris Rule - Director

**Directors Absent:**

William West- President

**Guests Present:**

Van Chandler, GPI  
Sonja Seery, GPI  
Carol Twyhnham, GPI Recd. Secretary  
Zoom Online Attendee List [last pg.]

**III. APPROVAL OF MINUTES**

Mike Jenkins made a motion to approve the September 30, 2020 Board of Directors and ARC meeting minutes with no corrections. The motion was seconded by Suzanne Fernandez. **All in favor, the motion passed.**

**IV. PRESENTATIONS**

**A. Comments from Homeowners [three (3) minute time limit] – No report.**

Johney Fullen requested he be allowed to keep his horizontal fence even though he did not submit an ARC form prior to installation.

**V. UNFINISHED BUSINESS**

**A.** Update on Master Document Modification Committee – Suzanne Fernandez gave the report. They are working on them and hoping to be complete by the end of the year.

**B.** Update Board on Sussex Way Underdrainage Work. Van Chandler gave the report. It is going well, should be complete in the next week or two.

**C.** Update Board on Markarian Gift (Commemorative Bench). Van Chandler gave the report. It was installed today by the basketball court and looks beautiful!

**D.** Update Board on Brynn Mawr Hole in Street. Van Chandler gave the report. The county filled it and put up cones, Van will contact as it needs to be re-filled.

**VI. NEW BUSINESS**

**A.** Discuss / Adopt 2021 Budget – Suzanne Fernandez gave the report. Mike Jenkins made a motion to adopt the 2021 budget as written. The motion was seconded by Dan Martucci. **All in favor, motion passed.**



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**VI. NEW BUSINESS (continued)**

- B.** Discuss / Approve Fieldstone Contract Addendum for \$366.50 – Suzanne Fernandez gave the report. Additional Monthly Amount to Maintain “Mama Oak” Tractor Field Area to Boulevard Standards. Dan Martucci made a motion to approve an amount not to exceed \$366.50 to maintain the “Mama Oak” tractor field. The motion was seconded by Mike Jenkins. **Marlene Harper and Chris Wojcik voted no, 6 in favor, motion passed.**
- C.** Discuss November Meeting Date Due to Close Proximity to Thanksgiving (Last year’s November meeting was held November 20, 2020) Suzanne Fernandez made a motion to change the November meeting to December 2, 2020. The motion was seconded by Marlene Harper. **All in favor, motion passed.**

**VII. REPORTS FROM MANAGEMENT AND COMMITTEES**

**PHASE III SPECIFIC**

- A. Financial** – Van Chandler gave the report.
- B. Management/Violations/Crime Mapping/Legal Issues/Violations** – Van Chandler gave the report. It was included in the Board packet.
- C. Architectural Review Committee** – Mike Jenkins gave report. Everything is looking great and up to date. Reminder to homeowners that roofers need to be licensed contractors.
- D. Grounds/Landscape/Parks** – Suzanne Fernandez gave the report.  
**Update on County Sponsored Mini-Grant;**  
**Re: Tree and Micro Irrigation Grants:** Submitted  
**Re: Giving Committee:** Received 1<sup>st</sup> gift
- E. Communications** – Suzanne Fernandez gave the report. Articles for the newsletter need to be in by December 5<sup>th</sup>.
- F. Welcome Committee** – Suzanne Fernandez gave the report.  
They have new gift bags and will be delivered by the end of the year.

**VIII. REPORTS FROM MANAGEMENT AND COMMITTEES**

**VILLAGE WIDE**

- A. Executive Committee** – No report.
- B. VISTA Gardens** – No report.
- C. Carrollwood Cultural Center** – Marlene Harper gave the report. Nothing new, will report next month.
- D. Carrollwood Park Conservancy** – Jack Crutchfield gave the report.  
There is a meeting Monday night.
- E. Safety/Community Patrol** – Frank Mazzie gave the report. There is a new patrol supervisor liaison.



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**IX. NEXT MEETING**

The next regular Board and ARC meetings will be held at 6:30p.m. for the ARC and 7:00 p.m. for the Board on December 2, 2020.

**X. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Mike Jenkins and seconded by Frank Mazzie to adjourn the meeting at 7:56 pm

Respectfully submitted,  
Carol Twynham, For the Secretary

These minutes were approved on December 2, 2020.

  
Signed

Jack Crutchfield  
Printed Name

**Carrollwood Village Phase III Homeowners Association, Inc.  
Monthly BOD & 2021 Budget Adoption Meeting - Online Attendees  
Wednesday - October 28, 2020 Zoom Online Conference**

Lin	Name	Attended		Topic
		Yes/No	Speak	
2	Andrew Titen	yes		
3	Bernie/Dottie Rupp	yes		
7	Jane Case	yes		
8	John Wooldridge	yes		
10	Leah Wooten	yes		
12	Matria & Johney Fullen	yes	yes	horizontal fence
15	Patti White	yes		