



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.  
MONTHLY BOARD OF DIRECTORS  
MEETING MINUTES  
September 30, 2020**

**I. CALL TO ORDER**

William West, President of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 6:58p.m. on September 30, 2020 via Zoom Video Meeting.

**II. ROLL CALL / NOTICE OF MEETING**

**Directors Present:**

William West- President  
Dan Martucci- Vice President  
Suzanne Fernandez-Treasurer  
Frank Mazzie-Director  
Marlene Harper-Director  
Jack Crutchfield-Secretary  
Chris Wojcik-Director  
Mike Jenkins-Director

**Directors Absent:**

Chris Rule-Director

**Guests Present:**

Van Chandler, GPI  
Sonja Seery, GPI  
Tracy Preston, GPI Recording Secretary  
Zoom Online Attendee List [last pg.]

**III. APPROVAL OF MINUTES**

Mike Jenkins made a motion to approve the August 26, 2020 Board of Directors and ARC meeting minutes with no corrections. The motion was seconded by Suzanne Fernandez. **All in favor, the motion passed.**

**IV. PRESENTATIONS**

**A. Comments from Homeowners [three (3) minute time limit] – No report.**

**V. UNFINISHED BUSINESS**

- A. Update on Master Document Modification Committee –** Suzanne Fernandez gave the report. Documents have been sent to Amanda Uliano at Gardner Law Group for review. After the budget meeting, resident Townhall sessions will be held.
- B. Update Board on Sussex Way Underdrainage Work.** Van Chandler gave the report. Work is about two (2) months behind, but close to completion. Re-surfacing will begin once work is finished. “Phase II work” will begin on Wolcott Drive once Sussex Way has been completed
- C. Update Board on Markarian Gift (Commemorative Bench).** Van Chandler gave the report. We’re about two (2) weeks away from receiving the bench. The bench at the basketball court will be relocated to make room for The Markarian Bench.
- D. Update Board on Brynn Mawr Hole in Street.** Van Chandler gave the report. A service request was submitted, the County placed a barricade around the hole. No further updates at this time.
- E. Update Board on Tree Removal at Tennis Courts.** Van Chandler gave the report. Trees have been removed. A few Pine Trees have died, we’re waiting on quotes to remove them.



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**VI. NEW BUSINESS**

- A. Discuss Patrol Assisting With ARC Violations.** Frank Mazzie gave the report. We've gotten a good response so far, as some residents are doing work without submitting an ARC request. Letters have been sent to residents with "Snipe" signs.
- B. Discuss Budget Mailings and Townhall Meeting Dates.** Suzanne Fernandez gave the report. Budget Committee consists of Frank Mazzie, Jack Crutchfield, Chris Wojcik and Andrew Titen. The budget, a cover letter and Executive Summary are going out to residents next week. Before the budget can be approved, two (2) Townhall sessions will be held; Tuesday October 20, 2020 from 7pm-8pm and Wednesday October 21, 2020 from 10am-11am. Resident questions, suggestions and comments should be submitted to [thevillage@greenacre.com](mailto:thevillage@greenacre.com) ahead of the Townhall sessions.
- C. Discuss/Approve CertaPro Painter Quote #TB3D9202608 for \$1,838.00.** Van Chandler gave the report. A motion was made by Suzanne Fernandez to approve the quote, as proposed, to spruce up the main entrance signs, Wellington entrance and Burrington entrance. The motion was seconded by Mike Jenkins. **All in favor, the motion passed.**
- D. Discuss Handing Out of Budget.** Van Chandler gave the report. Budget information was provided to the Board in their Board packets.

**VII. REPORTS FROM MANAGEMENT AND COMMITTEES**

**PHASE III SPECIFIC**

- A. Financial** – Van Chandler gave the report.
- B. Management/Violations/Crime Mapping/Legal Issues/Violations** – Van Chandler gave the report.
- C. Architectural Review Committee** – Mike Jenkins gave report. Everything is going well and up to date.
- D. Grounds/Landscape/Parks** – Suzanne Fernandez gave the report. Three (3) ponds will receive three (3) varieties of new plants in the 4<sup>th</sup> quarter; Chardonnay, Barrow and Pickett.  
**Update on County Sponsored Mini-Grant;**  
Re: Tree and Micro Irrigation Grants: Due to heavy rainfall, four (4) trees had to be relocated. A Tree Grant application for 2021 was submitted on September 29, 2020. The \$5,000.00 Community Tree Grant opens on October 1, 2020. We will apply to light the flagpole.  
Re: Giving Committee: When the bench is installed, there will be a photo opportunity with the Markarian sisters and an article in the Newsletter.
- E. Communications** – Suzanne Fernandez gave the report. The October and November issues of the newsletter will address safety awareness. Director Chris Wojcik created the "Bee Aware Campaign", which will help bring awareness to safety in the community. There will be an article in the October newsletter introducing the "Bee Aware Campaign" to residents.
- F. Welcome Committee** – Suzanne Fernandez gave the report.



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**VIII. REPORTS FROM MANAGEMENT AND COMMITTEES  
VILLAGE WIDE**

- A. **Executive Committee** – William West gave the report.
- B. **VISTA Gardens** – William West gave the report.
- C. **Carrollwood Cultural Center** – Marlene Harper gave the report.
- D. **Carrollwood Park Conservancy** – Jack Crutchfield gave the report.
- E. **Safety/Community Patrol** – Frank Mazzie gave the report.

**IX. NEXT MEETING**


The next regular Board and ARC meetings will be held at 6:30p.m. for the ARC and 7:00 p.m. for the Board on Wednesday, October 28, 2020, via Zoom Video Conferencing. **This will be a budget adoption meeting.**

**X. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Mike Jenkins and seconded by Frank Mazie to adjourn the meeting at 7:45pm

Respectfully submitted,  
Tracy Preston, For the Secretary

These minutes were approved on October 28, 2020.

 Jack Crutchfield  
Signed Printed Name

**Carrollwood Village Phase III Homeowners Association, Inc.  
Monthly BOD Meeting - Online Attendees  
Wednesday - September 30, 2020 Zoom Online Conference**

Lin	Name	Attended	
		Yes/No	Speak
1	Andrew Titen	Yes	
2	Bernie/Dottie Rupp	Yes	
3	Brenda Kollogg	Yes	
5	Debra Bergeris	Yes	
6	Donna Goodman	Yes	
12	John Wells	Yes	
13	John Wooldridge	Yes	
16	Leah Wooten	Yes	
18	Linda & Richard Fobes	Yes	
21	MaryKate Durkin	Yes	
26	Paul Mirin	Yes	
29	Seena Salyani	Yes	