



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY BOARD OF DIRECTORS
MEETING MINUTES
June 24, 2020**

I. CALL TO ORDER

William West, President of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 7:00p.m. on June 24, 2020 via Zoom Video/Audio Meeting.

II. ROLL CALL / NOTICE OF MEETING

Directors Present:

William West-President
Dan Martucci-Vice President
Suzanne Fernandez-Treasurer
Jack Crutchfield-Secretary
Marlene Harper-Director
Frank Mazzie-Director
Mike Jenkins-Director
Chris Wojcik-Director
Chris Rule-Director

Directors Absent:

Guests Present:

Van Chandler, GPI
Sonja Seery, GPI
Tracy Preston, GPI Recording Secretary
See Zoom Online Attendee List [last pg]

III. APPROVAL OF MINUTES

Suzanne Fernandez made a motion to approve the April 29, 2020 Board of Directors and ARC meeting minutes with no corrections. The motion was seconded by Frank Mazzie. **All in favor, the motion passed.**

IV. PRESENTATIONS

A. Comments from Homeowners [three (3) minute time limit] – No report.

V. UNFINISHED BUSINESS

A. Update on Master Document Modification Committee – Suzanne Fernandez gave the report. Due to the COVID-19 Pandemic, modification is still in the works.

B. Update Board on Sussex Way Underdrainage Work. Van Chandler gave the report. The project is moving along. Work is currently being done on Waterfall Way. Will move to Wolcott in September.

VI. NEW BUSINESS

- A. Discuss/Approve Carlevale Entrance Lighting Quotes.** Suzanne Fernandez gave the report. Suzanne Fernandez received two (2) Carlevale Entrance Lighting quotes. Brynn Mawr - \$13,765.00 and Wolcott - \$14,975.00, totaling \$27,740.00. A motion was made by Frank Mazzie to approve the quotes, as proposed, for 4th Qtr, install. The motion was seconded by Mike Jenkins. **All in favor, the motion passed.**
- B. Discuss/Approve CertaPro Painters Quote.** Van Chandler gave the report. A motion was made by Suzanne Fernandez to approve the bid at \$5,548.00. The motion was seconded by Mike Jenkins. **All on favor, the motion passed.**
- C. Discuss/Approve Slate of Executive Officers.** William West gave the report. A motion was made by Mike Jenkins to keep the Slate of Executive Officers as is. The motion was seconded by Suzanne Fernandez. **All in favor, the motion passed.**



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY BOARD OF DIRECTORS
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June 24, 2020**

VI. NEW BUSINESS (continued)

- D. Discuss/Approve Reinstating the Issuance of Violation Notices.** Van Chandler gave the report. A motion was made by Marlene Harper to reinstate violation notices. The motion was seconded by Chris Wojcik. **All in favor, the motion passed.**
- E. Discuss/Approve Reopening of Other Amenities (i.e. Basketball and Playsets).** Van Chandler gave the report. The community will continue to follow Hillsborough County COVID-19 Mandates.
- F. Discuss 2020 Neighborhood Grant.** Suzanne Fernandez gave the report. An application will be submitted for flag pole lighting. If granted, the county's contribution will be \$5,000.00.
- G. Discuss/Approve Additional Monies for Updated Patrol Vehicle.** Frank Mazzie gave the report. A motion was made by Dan Martucci to remove the "Tour Package" from current contract, upgrade patrol vehicle to a Dodge Charger with a light bar and decal. The motion was seconded by Mike Jenkins. **Eight (8) Yay, One (1) Oppose-Chris Wojcik. Motion passed.**
- H. Discuss/Approve Tree Mart-Association Portion of Tree Grant of \$2,701.65.** Suzanne Fernandez gave the report. A motion was made by Frank Mazzie to approve the quote as proposed. The motion was seconded by Mike Jenkins. **All in favor, the motion passed.**
- I. Discuss/Approve Arete Industries Commemorative Plaques Quote of \$1,758.65.** Suzanne Fernandez gave the report. A motion was made by Dan Martucci to approve the quote, as proposed. The motion was seconded by Frank Mazzie. **All in favor, the motion passed.**
- J. Discuss/Approve Independent Tree Service Quote Regarding Mama Oak Removal for \$3,715.00.** Van Chandler gave the report. In an effort to save the tree, Suzanne Fernandez received a quote of \$70.00 for a sign from Image 360 stating "Please Stay off of Tree". Van Chandler will get a second quote from Fast Signs for a similar sign with Village branding. Sign with Village branding will be installed as soon as possible.
- K. Discuss/Approve Core Interactive Group Website ADA Compliance Proposal.** Suzanne Fernandez gave the report. Discussion has been tabled until the July meeting.

VII. REPORTS FROM MANAGEMENT AND COMMITTEES

PHASE III SPECIFIC

- A. Financial** – Van Chandler gave the report.
- B. Management/Violations/Crime Mapping/Legal Issues/Violations** – Van Chandler gave the report.
- C. Architectural Review Committee** – Mike Jenkins gave the report.



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VII. REPORTS FROM MANAGEMENT AND COMMITTEES

PHASE III SPECIFIC (continued)

- D. Grounds/Landscape/Parks** – Suzanne Fernandez gave the report.
Update on County Sponsored Mini-Grant;
Re: Tree and Micro Irrigation Grants.
Re: 2020 Tree Canopy Trimming and Planting. Entrance
Re: Giving Committee – This is a new committee that will be a way for homeowners and their families to make a minimum gift of a minimum of \$1,000.00 for donated commemorative benches, trees or playground equipment. The Homeowners Association will not participate in the purchase, shipping, taxes or installation of the gift. A motion was made by Suzanne Fernandez to approve The Markarian Family donation for a Commemorative Bench in honor of Ann Markarian and Mary Markarian's parents. The motion was seconded by Marlene Harper. **All in favor, motion passed.**
- E. Communications** – Suzanne Fernandez gave the report. An article introducing The Giving Committee will be published in the next newsletter.
- F. Welcome Committee** – Chris Wojcik gave the report.
- G. Nominations Committee 2021-** Jack Crutchfield gave the report. Jack Crutchfield is up for re-election. Chris Wojcik will now head the 2021 Nominations Committee. Mike Jenkins volunteered.

VIII. REPORTS FROM MANAGEMENT AND COMMITTEES
VILLAGE WIDE

- A. Executive Committee** – Bill West gave the report.
- B. VISTA Gardens** – Bill West gave the report.
- C. Carrollwood Cultural Center** – Marlene Harper gave the report.
- D. Carrollwood Park Conservancy** – Jack Crutchfield gave the report.
- E. Safety/Community Patrol** – Frank Mazzie gave the report.

IX. NEXT MEETING

The next regular Board and ARC meetings will be held at 6:30p.m. for the ARC and 7:00 p.m. for the Board on Wednesday, July 29, 2020, via Zoom Video/Audio Conferencing.

X. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Mike Jenkins and seconded unanimously to adjourn the meeting at 8:17pm

Respectfully submitted,
Tracy Preston, For the Secretary

These minutes were approved on 10-20-2020

Signed

JACK C CRUTCHFIELD
Printed Name



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**Carrollwood Village Phase III Homeowners Association, Inc.
Monthly BOD Meeting - Online Attendees**

Wednesday – June 24, 2020 Zoom Online Conference

Lin	Name	Attended Yes/No	Speak Yes
1	Danielle Keating	yes	
5	Andrew Titen	yes	
6	Jane Case	yes	
8	John Wooldridge	yes	
9	Brenda Kellogg	yes	
12	Mary Markarian	yes	
14	Linda Fobes	yes	
19	Linda Shanker	yes	
20	Carolina Gallo	yes	
21	RCP Mueller	yes	