



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY BOARD OF DIRECTORS
MEETING MINUTES
February 26, 2020**

I. CALL TO ORDER

William West, President of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 7:01p.m. on February 26, 2020 at Carrollwood Cultural Center (C.V. Community Room), 4537 Lowell Rd, Tampa, FL 33618.

II. ROLL CALL / NOTICE OF MEETING

Directors Present:

Phillip Clark-Director (7:05)
Chris Rule-Director
Frank Mazzie-Director
Suzanne Fernandez-Treasurer (7:16)
Marlene Harper-Director
Jack Crutchfield-Secretary
Mike Jenkins-Director
William West-President
Dan Martucci-Vice President

Directors Absent:

Guests Present:

Van Chandler, GPI
Sonja Seery, GPI
Tracy Preston, GPI Recording Secretary
Chris Wojcik, Buckingham
Mario Reyes, Chattam
John & Merilyn Burke, Diamond Head I
Jane Case, Cypress Trace
Richard Fobes, Cypress Trace

III. APPROVAL OF MINUTES

Chris Rule made a motion to approve the January 29, 2020 Board of Directors and ARC meeting minutes with no corrections. The motion was seconded by Mike Jenkins. **All in favor, the motion passed.**

IV. PRESENTATIONS

A. Comments from Homeowners [three (3) minute time limit] – No report.

V. UNFINISHED BUSINESS

- A. Update on Master Document Modification Committee –** Suzanne Fernandez gave the report. Copies of the Articles of Incorporation were not legible. One (1) copy is in Tampa. The Master Documents are still under review.
- B. Update Board on County Adopt a Pond Program Behind Pickett Ct -** Suzanne Fernandez gave the report. The pond has been dredged again. The island of silt in the middle of the area with the three inflow storm drains has been removed along with the Torpedo Grass. The sediment will be dried out on the bank before being relocated to an area closer to Brushy Creek.
- C. Update on Illegal Destruction at Wellington Common Area -** Van Chandler gave the report. Someone created a road to the Chardonnay pond. Fieldstone Landscape removed debris again, at no charge. Director Chris Rule will meet with Van Chandler in the next few weeks to discuss placing his trail cameras in the area. President Bill West recommends a sign be placed stating "Under Video Surveillance". The Wellington Vandalism letter has been mailed.
- D. Update Board on West Village Drive Irrigation System Restoration -** Van Chandler gave the report. He spoke to Pierre Valles at Public Works and stated work needs to be completed by the end of the first week in March or matter will be escalated to the County Commissioner.



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VI. NEW BUSINESS

A. Discuss/Approve Color Book Palette Changes - Sonja Seery gave the report. The proposed revisions to the Color Book Palette and ARC form are:

1. Move Garage Door and Chimney Crown to the Body or Trim Guidelines and noting that the Chimney Crown must match the body color of the house.
2. Add verbiage 'No Horizontal Fences' to the Fence/Gate Guidelines.
3. Remove Patriot Red and Biscayne Blue shingle colors as an option from the Roof Guidelines.
4. Delete the verbiage 'or contrast' from the Body or Trim and now Front Door Guidelines.
5. Add 'or Stained' to the No Painted Walkways/Driveways on the Walkway/Driveway Guidelines
6. Add a line in the ARC form stating "PLEASE REFERENCE THE COLOR BOOK PALETTE EXTERIOR CHANGES GUIDELINES"
7. Update footer to version2 and Feb2020
8. Reiterate in the email back to the Homeowner as the Committee notes on their reply: Approved as Illustrated.

A motion was made by Frank Mazzie to accept the updates as proposed. The motion was seconded by Marlene Harper. **All in favor, the motion passed.**

B. Discuss/Approve CertaPro Painter Quote – Van Chandler gave the report. Quotes are to repair and paint the walls totaling \$6,075.

- #TB7B5C00263 for \$1,625
- #TB9BE701960 for \$1,500
- #TB375000262 for \$1,450
- #TB379E00264 for \$1,500

A motion was made by Marlene Harper to accept the proposals. The motion was seconded by Dan Martucci. **All in favor, the motion passed.**

C. Discuss Sussex Way Underdrainage Work Progress - Bill West gave the report. The sides are being patched with the road to be completed later. Van Chandler will speak to Mike Flick, Traffic Operations to set up dates to meet with the County to discuss traffic calming in the area. Once the road is complete, speed bumps will most likely be necessary.

VII. REPORTS FROM MANAGEMENT AND COMMITTEES
PHASE III SPECIFIC

A. Financial – Van Chandler gave the report. Line item 8000 on the January Financials is incorrect, due to data entry error, showing a total of \$3,096.00. This has been corrected and will be rectified on the February Financials.

B. Management/Violations/Crime Mapping/Legal Issues/Violations – Van Chandler gave the report. An Attorney Demand letter was sent in regard to the commercial vehicle parked at 14012 Middleton Way. A motion was made by Suzanne Fernandez to proceed with Mediation. The motion was seconded by Dan Martucci. **All in favor, the motion passed.**

C. Architectural Review Committee – Mike Jenkins gave the report.



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VII. REPORTS FROM MANAGEMENT AND COMMITTEES (continued)

PHASE III SPECIFIC(continued)

D. Grounds/Landscape/Parks – Suzanne Fernandez gave the report.

Update on County Sponsored Mini-Grant;

Re: Tree and Micro Irrigation Grants

Due to irrigation issues on West Village Dr., plants have not been installed. The goal is to have them planted by June or July.

Re: 2020 Tree Canopy Trimming and Planting, Entrance

There is a \$5,000.00 Community Grant for Improvements available. Please submit all ideas to communications@carrollwoodvillage.com.

E. Communications – Suzanne Fernandez gave the report.

F. Welcome Committee – Suzanne Fernandez gave the report.

VIII. REPORTS FROM MANAGEMENT AND COMMITTEES

VILLAGE WIDE

A. Executive Committee – Bill West gave the report. Met with Carrollwood Cultural Center to discuss upcoming events in 2021.

B. VISTA Gardens – Bill West gave the report. Two (2) solar pumps were installed in the pond as part of an Eagle Scout project.

C. Carrollwood Cultural Center – Marlene Harper gave the report. Van Chandler will include Executive Directors Report from Carrollwood Cultural Center in monthly Board Packet.

D. Carrollwood Park Conservancy – Jack Crutchfield gave the report.

E. Safety/Community Patrol – Frank Mazzie gave the report. Two (2) dogs at 5029 Cypress Trace are still an issue.

F. Nominating Committee – Jack Crutchfield gave the report. Applications closed on February 14, 2020. Committee will meet in March for deliberations and have results for the next Board Meeting.

IX. NEXT MEETING

The next regular Board and ARC meetings will be held at 6:30p.m. for ARC and 7:00 p.m. for the Board on Wednesday, March 25, 2020, at the Carrollwood Cultural Center, C.V Community Room, 4537 Lowell Road, Tampa, FL. **The Annual Membership Meeting will be May 20th at the Carrollwood Cultural Center at 7:00pm in the Community Room due to a conflict with the Center's schedule the meeting had to be moved from the 13th to the 20th.**



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X. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Bill West and seconded by Dan Martucci to adjourn the meeting at 8:00p.m.

Respectfully submitted,
Tracy Preston, For the Secretary

These minutes were approved on April 29, 2020.


Signed

Jack C CRUTCHFIELD
Printed Name