



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION
MONTHLY BOARD OF DIRECTORS
AND
ARCHITECTURAL REVIEW COMMITTEES**

**MEETING MINUTES
February 25, 2020**

I. CALL TO ORDER:

The Carrollwood Village Phase II Homeowners Association Board of Directors & ARC meeting convened on Tuesday, February 25, 2020 at the Carrollwood Cultural Center, C.V. Community Room, 4537 Lowell Road, Tampa, FL 33618. President Adrian Madhosingh called the meeting to order at 7:00 p.m.

II. ROLL CALL:

Directors Present

Adrian Madhosingh
Sharon Danaher
Joe Hanson
Victor Kormanik
Jackie Campbell
Russell Stone

Directors Absent

Bill DeMare
Bill O'Brien
Sandy Owens

Guests

Van Chandler, GPI
Sonja Seery, GPI
Tracy Preston, Recording Secretary
Sarah Pavlock, Kubicki Draper

III. APPROVAL OF MINUTES:

Sharon Danaher made a motion to approve the November 26, 2019 meeting minutes with no corrections. The motion was seconded by Joe Hanson. **All in favor, motion passed.**

IV. PRESENTATIONS:

A. Homeowner Comments (3 minutes limit) – No report.

MEETING WAS CLOSED TO THE MEMBERSHIP TO MEET WITH ATTORNEY 7:02PM

MEETING WAS OPENED TO THE MEMBERSHIP 7:28PM

V. UNFINISHED BUSINESS:

A. Update Board on John R Miley Park Gazebo Upgrades & Improvements - Van Chandler gave the report. The gazebo is finished. Van has received a quote from Stewart Tennis for the courts and fence. He has also received a quote from Welch Tennis for resurfacing.

VI. NEW BUSINESS:

A. Appointment of Executive Officers for 2020 – Russell Stone gave the report. A motion was made by Russell Stone to appoint Adrian Madhosingh as President, Victor Kormanik as Vice President, Joe Hanson as Treasurer and Sharon Danaher as Secretary. The motion was seconded by Jackie Campbell. **All in favor, motion passed.**



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VI. NEW BUSINESS (continued):

- B. Landscape 2020 Vision** – Victor Kormanik gave the report. Van Chandler will get quotes for Bismarck Palms, to be discussed at the next meeting.
- C. Discuss/Approve Bay Site Works Bottlebrush Removal Proposal for \$7,015.00 vs. Fieldstone Landscape Proposal for \$11,700** – Van Chandler gave the report. A motion was made by Victor Kormanik to approve up to \$7,015.00, as proposed by Bay Site Works. The motion was seconded by Joe Hanson. **All in favor, motion passed.**
- D. Discuss/Ratify 2020 Budget Due to Commercial Assessment Calculation Error-** Van Chandler gave the report. Commercial Assessment listed incorrectly on 2020 Budget as \$15,755.00. The correct figure is \$11,631.87, leaving a difference of \$4,123.13. A motion was made by Adrian Madhosingh to modify the 2020 Budget to account for the Commercial Assessment error, reducing the difference from the 2020 Enhancement Budget. The motion was seconded by Russell Stone. **All in favor, motion passed.**
- E. Discuss/Approve Damage to Wall by Vendor at 13910 Pepperrell Dr., Krueger Contracting Proposal #511 for \$925.00.** – Van Chandler gave the report. A motion was made by Victor Kormanik to approve Krueger Contracting Proposal #511, using the Wall Painting & Sign Budget. The motion was seconded by Russell Stone. **All in favor, motion passed.**
- F. Discuss/Approve CertaPro Painters Wall Painting Proposal for \$1,485** –Van Chandler gave the report. A motion was made by Adrian Madhosingh to approve CertaPro Painters Wall Painting Proposal for \$1,485.00, using the Wall Painting & Sign Budget. The motion was seconded by Victor Kormanik. **All in favor, motion passed.**
- G. Discuss/Approve Tennis Quotes from Stewart Tennis and Welch Tennis** - Adrian Madhosingh gave the report. To be discussed more at next meeting.
- H. Discuss Hillsborough County Neighborhood Grant** - Adrian Madhosingh gave the report. A Mini Grant of \$5,000.00 is available through Hillsborough County. Bring ideas for Mini Grant Funds to the next meeting so an application can be submitted.
- I. Discuss/Approve Bay Site Works 4302 Southpark Dr Tree Work** – Van Chandler gave the report. A motion was made by Adrian Madhosingh to approve Bay Site Works quote of \$1,500.00. The motion was seconded by Russell Stone. **All in favor, motion passed.**
- J. Ratification of Rollover Approved by Membership-** Van Chandler gave the report. Not necessary as indicated by attorney.
- K. Discuss/Approve Adrienne Hutelmyer Statement of Work-** Adrian Madhosingh gave the report. A motion was made by Adrian Madhosingh to approve renewing Adrienne Hutelmyer’s The motion was seconded by Sharon Danaher. **All in favor, motion passed.**
- L. Clubside Entrance Lighting** - Adrian Madhosingh gave the report. Two (2) homeowners stated they are willing to allow the association to place transformers on their property, using their electricity, for a small annual stipend. Van Chandler will get quotes and have them available at the next meeting.



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VII. REPORTS FROM MANAGEMENT AND COMMITTEES:

- A. **Financial** – Joe Hanson read the Treasurer’s Report.
- B. **Management / Violations / Legal** – Van Chandler gave the report.
- C. **Architectural Review Committee: The following have been recommended for approval or denied;**

Street No	Street Name	Homeowner	Project	Date Submitted	Date Recommended
01). 13919	Middlepark Dr BRADCLIFF CHAIR	Hornof	Gutters	11/19/19	11/20/19: APPROVED BY
02). 13534	Avista Dr AVISTA CHAIR	Coto	New Roof	12/02/19	12/02/19: APPROVED BY
03). 13502	Clubside Dr CLUBSIDE CHAIR	Garcia	House Painting, Doors, Windows, Gutters	12/02/19	12/02/19: APPROVED BY
04). 14808	Hadleigh Pl LENNOX CHAIR	Azzarelli	Concrete Driveway	12/02/19	12/06/19: APPROVED BY
05). 13576	Avista Dr AVISTA CHAIR	Seely	New Front Door	01/21/20	02/01/20: APPROVED BY

Adrian Madhosingh made a motion to approve all ARC’s. The motion was seconded by Sharon Danaher. **All in favor, motion passed.**

- D. **Landscape Committee** – Victor Kormanik gave the report.
- E. **Carrollwood Park Conservancy** – No report.
- F. **Carrollwood Cultural Center** – No report.
- G. **Ponds** – Russell Stone gave the report.
- H. **Patrol** - Sharon Danaher gave the report.
- I. **Communications Committee/Welcome Committee** – Jackie Campbell gave the report.
- J. **Executive Committee** - Adrian Madhosingh gave the report.

VIII. NEXT MEETINGS:

The next regular meeting of the Phase II Board will be held on March 31, 2020 at the Carrollwood Cultural Center, Carrollwood Village Room, 2nd FLR at 7:00pm.

IX. ADJOURNMENT:

There being no further business before the Board, a motion to adjourn was made by Victor Kormanik and seconded by Russell Stone; approved unanimously. The meeting adjourned at 8:42 p.m.

Minutes approved on April 28, 2020:



Sharon Danaher, Secretary