



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY BOARD OF DIRECTORS
MEETING MINUTES
August 28, 2019**

I. CALL TO ORDER

William West, President of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 6:55pm on August 28, 2019 at Carrollwood Cultural Center (C.V. Community Room), 4537 Lowell Rd, Tampa, FL 33618.

II. ROLL CALL / NOTICE OF MEETING

Directors Present:

William West-President
Phillip Clark-Director
Mike Jenkins-Director
Suzanne Fernandez-Treasurer
Marlene Harper-Director
Frank Mazzie-Director
Jack Crutchfield-Secretary

Directors Absent:

Chris Rule-Director
Dan Martucci-Vice President

Guests Present:

Van Chandler, GPI
Sonja Seery, GPI
Tracy Preston, GPI Recording Secretary
Mario Reyes, Chattam
Len Sixt, Chattam
Chris Eastman, Fieldstone Landscape
Val Larson, Windemere
Todd Laine, Stonegate
Jane Case, Cypress Trace
Bruce & Judy Gordon, Diamond Head II
Richard Fobes, Cypress Trace
Carlos Hernandez, Diamond Head II
Patti White, Cypress Trace
George White, Chardonnay

III. APPROVAL OF MINUTES

Suzanne Fernandez made a motion to approve the July 31, 2019 Board of Directors and ARC meeting minutes. The motion was seconded by Mike Jenkins. **All in favor, the motion passed.**

IV. PRESENTATIONS

A. Chris Eastman - Fieldstone Landscape Service, RE: Update Board on Integration Progress:

Chris Eastman gave the report. The irrigation assessment and report is still in progress. He should have an update at the September 25th Board meeting. Community maps outlining service area are complete. RFP preview meeting to be held at GPI, Thursday August 29, 2019. Discussed hurricane plans ahead of Hurricane Dorian. Fieldstone is ready and prepared for clean up if necessary.

B. Comments from Homeowners [three (3) minute time limit]

Todd Laine of 14105 Stonebrook Ct- He is a civil engineer. Noticed roads are in disrepair, mostly due to drainage issues. He offered his services to help remedy the situation. William West will contact Todd Laine at later date to discuss possible solutions.



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V. UNFINISHED BUSINESS

- A. Update on Master Document Modification Committee** – Suzanne Fernandez gave the report. Still a work in progress. Propose adopting the Carrollwood Village Phase I docs. More workshops with Carrollwood Village Phase I are needed, but not yet scheduled.
- B. Update on Sandra Harrington Memorial** – Suzanne Fernandez gave the report. Miami Crepe Myrtle trees are unavailable at this time. Missouri Crepe Myrtle is available locally. Memorial to be located at the east Sussex Way entrance on the west side by the split leaf Philodendron
- C. Update on County Sponsored Mini-Grant** - Suzanne Fernandez gave the report. Lighting has been postponed for one (1) year. Mini-Grant of \$2,500.00 to purchase and plant trees.
- D. Update Board on Color Palette Book** - Sonja Seery gave report. Color palette book has been finalized and is ready to post on the website. Suzanne Fernandez made a motion to approve the color palette with ARC. Approval for any exterior painting, roofing, fencing, driveways and mailboxes, even if the color remains the same, must be approved by the ARC Committee. The motion was seconded by Marlene Harper. **All in favor, motion passed.**

VI. NEW BUSINESS

- A. Discuss/Implement Protocol for Community Patrol on Fishing** - Suzanne Fernandez gave the report. Community Patrol needs a printed policy stating fishing is for residents and/or guests accompanied by a resident and can only fish in common areas.
- B. Discuss RFP for Landscape Maintenance Bids** - No report as topic was discussed with Chris Eastman, Fieldstone Landscape at start of meeting. (See IV. PRESENTATIONS, A)
- C. Discuss Violation Letters for Mildew** - William West gave the report. Letters for mildew should be discretionary. Suggested sending in January, after the rainy season.
- D. Discuss/Approve Fieldstone Quote #1058 for Removal of Trees > \$1,500** – Van Chandler gave the report. Suzanne Fernandez made a motion to approve Fieldstone Landscape quote of \$7,640.00 to remove and stump grind pine trees. The motion was seconded by Mike Jenkins. **All in favor, motion passes.**
- E. Discuss/Approve Policy of Fishing on Common Land for Community Patrol**
(See V. NEW BUSINESS, A)
- F. Discuss/Approve Carlevalle Electric Lighting Options for Main Monument** – Suzanne Fernandez gave the report. Matter has been tabled. Will do next year.

VII. REPORTS FROM MANAGEMENT AND COMMITTEES
PHASE III SPECIFIC

- A. Financial** – Van Chandler gave the report.
- B. Management/Violations/Crime Mapping/Legal Issues/Violations** – Van Chandler gave the report.
- C. Architectural Review Committee** – Mike Jenkins gave the report.
- D. Landscape** – Suzanne Fernandez gave the report.
Pollinator Beds - Project received well. Ask residents for help – Adopt-A-Bed concept.
- E. Communications** – Suzanne Fernandez gave the report.
- F. Welcome Committee** – Suzanne Fernandez gave the report.



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**VIII. REPORTS FROM MANAGEMENT AND COMMITTEES
VILLAGE WIDE**

- A. **Executive Committee** – William West gave the report.
- B. **VISTA Gardens** – William West gave the report.
- C. **Carrollwood Cultural Center** – No report.
- D. **Carrollwood Park Conservancy** – Jack Crutchfield gave the report.
- E. **Safety/Community Patrol** – Frank Mazzie gave the report.

VIII. NEXT MEETING

The next regular Board and ARC meetings will be held at 6:30p.m. and 7:00 p.m. on September 25, 2019, at the Carrollwood Cultural Center, C.V Community Room, 4537 Lowell Road, Tampa, FL.

IX. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Mike Jenkins and seconded by Suzanne Fernandez to adjourn the meeting at 8:35p.m. The Board unanimously approved the motion.

Respectfully submitted,
Tracy Preston, For the Secretary

These minutes were approved on 9/25/2019.

Signed

Printed Name

JACK CRUTCHFIELD