



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY BOARD OF DIRECTORS
MEETING MINUTES
July 31, 2019**

I. CALL TO ORDER

Dan Martucci, Vice President of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 7:01 p.m. on July 31, 2019 at Carrollwood Cultural Center (C.V. Community Room), 4537 Lowell Rd, Tampa, FL 33618.

II. ROLL CALL / NOTICE OF MEETING

Directors Present:

Mike Jenkins – Director
Suzanne Fernandez – Treasurer
Marlene Harper - Director
Frank Mazzie – Director
Chris Rule- Director
Jack Crutchfield- Secretary
Dan Martucci – Vice President

Directors Absent:

William West – President
Phillip Clark – Director

Guests Present:

Van Chandler, GPI
Megan Diaz, GPI Recording Secretary
Sonja Seery, GPI
Mario Reyes, Chattam
Len Sixt, Chattam
Bill Ten Eyck, Fieldstone Landscape
Brian Stephens, Fieldstone Landscape
Linda Fobes, Cypress Trace
Richard Fobes, Cypress Trace
Jane Case, Cypress Trace
Wendy White, Buckingham

III. APPROVAL OF MINUTES

Suzanne Fernandez made a motion to approve the June 26, 2019 Board of Directors and ARC meeting minutes. The motion was seconded by Mike Jenkins. **All in favor, the motion passed.**

IV. PRESENTATIONS

Chris Eastman - Fieldstone Landscape Service, RE: Update Board on Integration Progress: Bill Ten Eyck gave the report on the progress of mapping the Phase and integration of VLC employees and assets into Fieldstone.

Len Sixt – requested having the sidewalks along Sussex Way cleaned because they are slippery when wet. The Association will look into petitioning the County to clean the sidewalks.

V. UNFINISHED BUSINESS

- A. Update on 14332 Village View Drive Boundary Wall Issue** – Van Chandler gave the report. The homeowner’s attorney has been notified regarding ownership of the boundary wall.
- B. Update on Master Document Modification Committee** – Suzanne Fernandez gave the report. The modifications are scheduled to be completed in August to discuss at the next board meeting.
- C. Update on Sandra Harrington Memorial** – Suzanne Fernandez gave the report. The memorial is tentatively scheduled to be done by November 2019.
- D. Update on County Sponsored Neighborhood Mini-Grant** – Suzanne Fernandez gave the report. Mini-grant to light four (4) Live Oak trees that lead up to the monument sign on West Village Drive.
- E. Update Board on Color Palette Book** – Suzanne Fernandez gave the report.



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VI. NEW BUSINESS

- A. **Discuss Reserve Study Findings** – Suzanne Fernandez gave the report.
- B. **Discuss RFP for Landscape Maintenance Bids** – Van Chandler gave the report. The consensus of the Board is to approve using the Landscape RFP Template for bids.
- C. **Discuss/Approve CertaPro Painters Quote of \$1,610.00** – Van Chandler gave the report. Suzanne Fernandez made a motion to approve the \$1,610.00 quote from CertaPro Painters. The motion was seconded by Jack Crutchfield. **All in favor, motion passed.**

**VII. REPORTS FROM MANAGEMENT AND COMMITTEES
PHASE III SPECIFIC**

- A. **Financial** – Van Chandler gave the report.
- B. **Management/Violations/Crime Mapping/Legal Issues/Violations**– Van Chandler gave the report.
- C. **Architectural Review Committee** – Mike Jenkins gave the report.
- D. **Landscape** – Suzanne Fernandez gave the report.
- E. **Communications** – Suzanne Fernandez gave the report.
- F. **Welcome Committee** – Suzanne Fernandez gave the report.

**VIII. REPORTS FROM MANAGEMENT AND COMMITTEES
VILLAGE WIDE**

- A. **Executive Committee** – William West is absent. No report.
- B. **VISTA Gardens** – William West is absent. No report.
- C. **Carrollwood Cultural Center** – No report.
- D. **Carrollwood Park Conservancy** – No report.
- E. **Safety/Community Patrol** – Frank Mазzie gave the report.

VIII. NEXT MEETING


The next Board of Directors meeting will be held at 7:00 p.m. immediately following the monthly Architectural Review Committee Meeting at 6:30pm, on August 28, 2019 at the Carrollwood Cultural Center C.V. Community Room, 4537 Lowell Rd, Tampa, FL, 33618.

IX. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Mike Jenkins and seconded by Marlene Harper to adjourn the meeting at 7:52 p.m. The Board unanimously approved the motion.

Respectfully submitted,
Secretary

These minutes were approved on 28 AUG 2019.


Signed

JACK C CRUTCHFIELD
Printed Name