



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.  
MONTHLY BOARD OF DIRECTORS  
MEETING MINUTES  
June 26, 2019**

**I. CALL TO ORDER**

Dan Martucci, Vice President of Carrollwood Village Phase III Homeowners Association Inc., called the Board of Directors meeting to order at 7:02 p.m. on June 26, 2019 at Carrollwood Cultural Center (C.V. Community Room), 4537 Lowell Rd, Tampa, FL 33618.

**II. ROLL CALL / NOTICE OF MEETING**

**Directors Present:**

Mike Jenkins – Director  
Suzanne Fernandez – Treasurer (7:03 pm)  
Marlene Harper - Director  
Frank Mazzie – Director  
Phillip Clark – Director  
Jack Crutchfield- Secretary  
Dan Martucci – Vice President  
Chris Rule – Director

**Directors Absent:**

William West

**Guests Present:**

Van Chandler, GPI  
Megan Diaz, GPI Recording Secretary  
Sonja Seery, GPI  
Chris Eastman, Fieldstone Landscape  
Linda Fobes, Cypress Trace  
Richard Fobes, Cypress Trace  
Len Sixt, Chattam

**III. APPROVAL OF MINUTES**

Frank Mazzie made a motion to approve the May 29, 2019 Board of Directors and ARC meeting minutes. The motion was seconded by Marlene Harper. **All in favor, the motion passed.**

**IV. PRESENTATIONS**

Fieldstone Landscaping – Chris Eastman gave the report as needed/acquired. Fieldstone will be acquiring VLC effective July 1, 2019.

**V. UNFINISHED BUSINESS**

- A. Update Board on 5310 Ridgewell Ct Assessment Delinquency** – Van Chandler gave the report as needed/required. The fees with the attorney have been resolved.
- B. Update on 14332 Village View Drive Boundary Wall Issue** – Van Chandler gave the report as needed/required. The boundary wall is on the homeowner's property.
- C. Update on Master Document Modification Committee** – Suzanne Fernandez gave the report as needed/required. Amanda Uliano will review what modification the Association would like to see.
- E. Update on West Village Commons Shopping Center** – Suzanne Fernandez gave the report as needed/required. The property has been sold.

**VI. NEW BUSINESS**

- A. Discuss/Approve Assignment of VLC Contract to Fieldstone** – Van Chandler gave the report as needed/required. Mike Jenkins made a motion to approve the assignment of VLC contract to Fieldstone in addition to a Letter of Understanding with Fieldstone on additional items. The motion was seconded by Suzanne Fernandez. **All in favor, motion passed.**



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**VI. NEW BUSINESS (continued)**

- B. Discuss/Approve Write-Off of 5109 Lanai Way for \$457.79 per attorney – Van Chandler gave the report as needed/required. Mike Jenkins made a motion to write-off \$457.79 for 5109 Lanai Way. The motion was seconded by Frank Mazzie. All in favor, motion passed.**
- C. Discuss/Approve Independent Tree Service Quote of \$2,835.00 to remove Dead Oak on Sussex Way Across from “Mama Oak” – Van Chandler gave the report as needed/required. Mike Jenkins made a motion to approve the \$2,835.00 quote from Independent Tree Service to remove the dead oak on Sussex Way across from “Mama Oak”. The motion was seconded by Suzanne Fernandez. All in favor, motion passed.**
- D. Discuss Course of Action for 14332 Village View Dr Boundary Wall – Van Chandler gave the report as needed/required. Mike Jenkins made a motion to inform the resident of the findings of the survey with the boundary wall. The attorney will send a letter to the homeowner advising they are responsible for all of the repairs. The motion was seconded by Suzanne Fernandez. All in favor, motion passed.**

**VII. REPORTS FROM MANAGEMENT AND COMMITTEES  
PHASE III SPECIFIC**

- A. Financial – Van Chandler gave the report as needed/required.**
- B. Management/Violations/Crime Mapping – Van Chandler gave the report as needed/required.**
- C. Architectural Review Committee: Mike Jenkins gave the report as needed/required. Mike Jenkins made a motion to approve the format of the new ARC form and Color Book Palette Exterior Changes Guidelines. The motion was seconded by Suzanne Fernandez. All in favor, motion passed.**
- D. Landscape – Suzanne Fernandez gave the report as needed/required. The third pollinator bed has been planted.**
- E. Communications – Suzanne Fernandez gave the report as needed/required.**
- F. Welcome Committee – Suzanne Fernandez gave the report as needed/required.**

**VIII. REPORTS FROM MANAGEMENT AND COMMITTEES  
VILLAGE WIDE**

- A. Executive Committee – No report.**
- B. VISTA Gardens – No report.**
- C. Carrollwood Cultural Center – Marlene Harper gave the report as needed/required.**
- D. Carrollwood Park Conservancy – Jack Crutchfield gave the report as needed/required.**
- E. Safety/Community Patrol – Frank Mazzie gave the report as needed/required.**



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**VIII. NEXT MEETING**

The next Board of Directors meeting will be held at 7:00 p.m. immediately following the monthly Architectural Review Committee Meeting at 6:30pm, on July 31, 2019 at the Carrollwood Cultural Center C.V. Community Room, 4537 Lowell Rd, Tampa, FL, 33618.

**IX. ADJOURNMENT**

There being no further business to come before the Board, a motion was made by Mike Jenkins and seconded by Marlene Harper to adjourn the meeting at 8:23 p.m. The Board unanimously approved the motion.

Respectfully submitted,  
Secretary

These minutes were approved on 31 Jul 2019.

  
Signed

JACK C CRUTCHFIELD

Printed Name