



**CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES**

February 25, 2019

I. WELCOME / CALL TO ORDER / OVERVIEW OF THE MEETING

President Dick Woltmann of the Carrollwood Village Homeowners Association, Inc. welcomed the members and expressed the Board's appreciation for their attendance at the meeting. Diana Rao called the monthly meeting to order at 7:00 p.m. at the Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL.

Directors Present

Diana Rao
Steve Shirley
Scott Nelson
Susan Baxter Gibson
Steve Myers
Scott Thomas
Jennifer Grebenschikoff
Dick Woltmann

Directors Absent

Lindsey Fowkes

Guests

Van Chandler, GPI
Kristine Glein, Cypress Run
Megan Diaz, GPI Minutes Recording
Angela & Anthony Vetrano, Cypress Run
Sonja Seery, GPI

II. APPROVE MINUTES OF PRIOR MEETING

The motion was made by Jennifer Grebenschikoff to approve the January 28, 2019 meeting minutes. The motion was seconded by Diana Rao. **All in favor, motion passed.**

III. PRESENTATIONS

Scott Nelson presented Anthony Vetrano to the floor. I-9 Sports is looking into using the Casey soccer field. This company is family friendly and good for the community. The age ranges of children participating in these sports are from (3)-(15) years old. The program will be one day per week. Practices will be held on Saturdays and the game will be right after practice. There are roughly (10) different sports that could be going on. The spring program starts on April 28th 2019. We would want to get started by the summer program. All programs are winter, spring, summer and fall. Only a few weeks a year are taken off.

IV. ITEMS FOR CONSIDERATION/DECISION

- A. Write-Off of 13904 Hayward Place Receivables per Attorney – Van Chandler gave the report. Per Gardner Group, we need to write off 13904 Hayward in the amount of \$1,744.45 as we are only able to collect \$355.50. Jennifer Grebenschikoff made a motion to write-off \$1,744.45. The motion was seconded by Diana Rao. **All in favor, motion passed.****
- B. Dan Ruskiewicz Field Repurposing (Pickle ball Courts/Additional Ideas) – Scott Nelson gave the report. Elite Court Construction will be installing the courts going north and south with two benches in between the courts. The sidewalk will be going into the court and Elite will be installing the concrete themselves. Looking into key cards for the courts. Scott Nelson made a motion to approve the Elite Court Construction for two pickle ball courts with a range from \$34,000.00 - \$36,000.00. Jennifer Grebenschikoff made it contingent on the approval and reasonable cost of the insurance. The motion was seconded by Diana Rao. **All in favor, motion passed.** Lindsey Fowkes to write an article about the new Pickleball courts.**
- C. Levying Fines for Violations – Van Chandler gave the report. We will need to hold off and establish what needs to be done with 14339 as they have made progress. Tabled until April.**
- D. Discuss Rescission of 13822 Cypress Village Cir \$1,000.00 Fine – Van Chandler gave the report. The board agrees that the current owner is to remain responsible for fine.**



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IV. ITEMS FOR CONSIDERATION/DECISION (continued):

- E. Decide on Annual Meeting Date in March** – Van Chandler gave the report. The annual meeting will be on March 25th 2019 to replace the regular board meeting.
- F. Task Force to Oversee Cultural Center HOA Sponsored Events** – Dick Woltmann gave the report. Susan Baxter Gibson has agreed to represent Phase I for the activities the Cultural center is planning.
- G. Nominations Processes** – Dick Woltmann gave the report. The applicants will need to be interviewed. The nominations will go to Van Chandler so they can be included in the proxy. A meeting will be called so Van Chandler can be prepared for the March 25th annual meeting date.
- H. Discuss/Approve Insured Cash Sweep with Bank OZK** - Van Chandler gave the report. Jennifer Grebenschikoff made a motion to approve the excess funds over \$250,000.00 to go into a Sweep account with Bank OZK. The motion was seconded by Susan Baxter Gibson. **All in favor, motion passed.**
- I. Transfer of Responsibility for Landscaping and Maintenance** –Jennifer Grebenschikoff gave the report. Fieldstone Landscape is a customer service company that does landscaping. Over the past (12) years they have been at the top. Most of their clients are HOA managed communities. We would receive (3) reports. Horticultural to let us know the state of the turf and shrubs and an irrigation and management report. Van Chandler will have access to the account manager 24/7. We will have access to landscaping designers for free, soil samples and water samples. There will be an irrigation audit within the first (60) days. A smart irrigation system will be installed and it will use data from the weather. If something is broken, this system will indicate where it is broken. The contract would start on April 1, 2019 with a one year agreement. Jennifer Grebenschikoff made a motion to approve Fieldstone Landscaping as the new vendor for Phase I Landscaping as of April 1, 2019 with a (1) contract and adopt the budget comparison sheet in order to fund this and have money left over for the year. The motion was seconded by Diana Rao. (7) Yes and (1) present. **Motion passed.**
- J. Carlevale Electrical** – Jennifer Grebenschikoff made a motion to approve invoice number 6228 in the amount of \$2,150.00. The motion was seconded by Diana Rao. **All in favor, motion passed.**

V. ITEMS OF INFORMATION:

- A. MANAGEMENT**
 - 1. Financial (Chandler) Insurance Rider for Next Year
 - 2. Management Report / Violations / Crime Mapping (Chandler)
- B. ARCHITECTURAL REVIEW COMMITTEE** (Grebenschikoff)

ARC met on Jan 8 and Jan 28 and approved eight (8) requests (new paint x3; new fence; new solar panels; new build footprint; new build exterior finishes; total exterior rehab).
- C. LANDSCAPE** (Rao/Glein)

(See ITEMS FOR CONSIDERATION/DECISION, I.)
- D. CULTURAL CENTER** (Baxter-Gibson)

No Report.
- E. PATROL** (Shirley)

Florida Highway Patrol
Per FDOT, Village traffic increases each month. Traffic counts are at an all-time high. Cross walk and stop sign running escalates. FHP averages thirteen (13) speed-citations per shift with numerous citations written for failure to yield, (crosswalk violations), no insurance, no driver's license, faulty equipment, stop sign and school crosswalk violations. FHP also patrols the Village daily while meeting residents. Hillsborough County Sheriff Office



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V. ITEMS OF INFORMATION (continued):

HCSO has established a new traffic violation program to identify habitual speeders. If you observe chronic violators or dangerous drivers who continue to violate our speed limits etc. Please notify Steve Shirley. We have established a procedure with HCSO to address these issues. A vehicle tag number, color, vehicle description, time, description of event must accompany any inquiry or complaint. The Sheriff then begins correspondence through various channels with the driver. The Beta Test had positive results.

F. EXECUTIVE COMMITTEE (Woltmann)

(See IV. ITEMS OF CONSIDERATION/DECISION, F.)

G. LEGAL (Myers)

No report. Gardner Law Group Collections and Foreclosure Reports received. Solicitation Legal Briefing from HCSO.

H. VISTA GARDENS (Grebenschikoff)

Friday Feb 22 VISTA will host 22 student volunteers from University of Tampa and Kennesaw State University. This group will be involved in painting, mulching, and building activities. This follows a very successful USF Stampede for Service day in January where USF students volunteered their time and energy to help VISTA complete many projects.

I. CARROLLWOOD COUNTRY CLUB (Woltmann)

Bob Foster, General Manager reports that the Club is doing well.

J. COMMUNICATIONS COMMITTEE (Fowkes)

No report.

K. RECREATION FIELD (Nelson/Shirley)

(See IV. ITEMS FOR CONSIDERATION/DECISION, B.)

L. OUTREACH COORDINATOR (Thomas)

Welcome Committee - Kristine Glein

We joined forces with Phases 2, 3 and stuffed Welcome Bags on Wednesday, February 13th. We only have two new homeowners in Phase 1 for January, so our committee plans to wait until the end of February before delivering items. Phase 1 has about 8 bags stuffed and ready to deliver at this time, along with 2 boxes of bags. Kristine also needs to get more mailbox info, Mom's club, and general numbers sheets printed out at Kinkos as we have run through our supply.

Moms Club – Amanda Clark

No new updates, other than Mom's continue to grow on FB and in the Village.

Fundraising – Stacey Caporicci

CV HOA was awarded the full \$5,000 Community grant from Hillsborough County! These funds will pay for five (5) lights south of the soccer field.

Golf Carts – Rob Clark

The Committee is hovering around forty (40) carts; recruitment continues.

Fairway Townhomes Entrance Lights - Thomas

Lights are in, all residents are thrilled! They are looking at lighting the trees surrounding the pool entrance visible from South Village.

Remaining CV Entrance Lighting - Thomas

Village Cove \$2,400 \$1,200 CVHO \$1,200 VC Obtaining second quote

Village Green \$1,500 \$750 CVHO \$750 VG Obtaining second quote



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V. ITEMS OF INFORMATION (continued):

Shirt Sales- Scott Thomas **Nine [9] Shirts Left**

| Ladies Carrollwood Village Shirts - Long Sleeve | | | | | |
|--|-------|-----|-------|----|-----|
| | Small | Med | Large | XL | 2XL |
| Pink | | 2 | | | |
| White | | 1 | | 1 | |
| Men's Carrollwood Village Shirts - Long Sleeve | | | | | |
| | Small | Med | Large | XL | 2XL |
| Pale Yellow | | | | | 1 |
| White | 2 | | | | 1 |
| Seafoam Green | | | | 1 | |
| Sage Green | | | | | |
| Salmon | | | | | |

VI. NEXT MEETING

The next meeting is the annual membership meeting scheduled for Monday, March 25, 2019, 7:00pm at the Cultural Center (CCC), Village Community Room.

VII. ADJOURNMENT

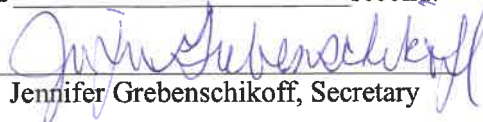
There being no further business to come before the Board, a motion was made by Scott Nelson to adjourn. The motion was seconded by Susan Baxter Gibson. The motion was carried unanimously. The meeting adjourned at 8:37 p.m.

Respectfully submitted,
Megan Diaz, For the Secretary

These minutes were approved unanimously at the April 29, 2019 Board meeting on a MOTION

made by Susan Baxter-Gibson first and Steve Shirley second.

Minutes approved on April 29, 2019


Jennifer Grebenschikoff, Secretary