



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION
MONTHLY BOARD OF DIRECTORS
AND
ARCHITECTURAL REVIEW COMMITTEES**

**MEETING MINUTES
MARCH 27, 2018**

I. CALL TO ORDER:

The Carrollwood Village Phase II Homeowners Association Board of Directors & ARC meeting convened on March 27, 2018 at the Carrollwood Cultural Center, C.V. Community Room, 4537 Lowell Road, Tampa, FL 33618. President DeMare called the meeting to order at 7:02p.m.

II. ROLL CALL:

Directors Present

Bill DeMare
Victor Kormanik
Sharon Danaher
Joe Hanson
Jackie Campbell
Adrian Madhosingh
Sandy Owens
John Miley
Jim Crouse

Directors Absent

Guests

Van Chandler, GPI
Frank Bies, Village Towers
Chris Martel, Avista
Sharon Jobe, Avista
Ann Ottaviano, Clubside
Russell Stone, Banbury

III. APPROVAL OF MINUTES:

A MOTION was made to approve the February 27, 2018 meeting minutes as amended under section **VI.**

New Business:, A. **Election of Officers:** Director Owens was the second and NOT Secretary Crouse. The CORRECTION should read: "Secretary Crouse will not be on the slate of Directors. A MOTION was made by Director Miley and seconded by *Director Owens* to nominate William DeMare for President; Adrian Madhosingh for Vice President; Joseph Hanson for Treasurer and Sandra Owens for Secretary; by affirmation the slate of officers were elected."

The meeting minutes were approved as amended first by Director Owens and seconded by Director Danaher; approved unanimously.

IV. PRESENTATIONS: **Ann Ottaviano, Clubside.** Discussion centered on her desire to see that the Board proceeds with the installation of new street signs similar to Phase I and III.

V. UNFINISHED BUSINESS:

- A. **14207 Ashburn Pl Non-Compliance with Standard Maintenance Practices:** The homeowner has completed some of the required maintenance issues with the property.
- B. **Opening New Account at Bank of the Ozarks:** President DeMare and Treasurer Hanson will setup a time to visit Greenacre to discuss how best to protect Association funds.
- C. **Update on Clubside Easement Issue with County:** The County has ordered a survey in order to determine how best to proceed.
- D. **Update on Gator Trapping:** The gator continues to elude the trapper.



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION
MONTHLY BOARD OF DIRECTORS
AND
ARCHITECTURAL REVIEW COMMITTEES**

**MEETING MINUTES
MARCH 27, 2018**

IV. UNFINISHED BUSINESS (Continued):

- E. Assignment of County Responsibility of Tree Removal to the Western Service Unit and to VLC and Independent Tree Service for Quotes:** VLC and Independent Tree Service have been contacted and Van Chandler will get with both vendors in order to obtain quotes to trim/remove those trees identified in the arborists report.

VI. NEW BUSINESS:

- A. Approve VLC Quote 17-985 to Repair Clubside Damage from Fallen Tree During Hurricane Irma:** A MOTION to approve the VLC Quote of \$3,125 to repair damage along the Clubside Boundary Wall was made first by Secretary Owens and seconded by Director Danaher; approved unanimously.
- B. Approve VLC Quote 18-907 for Raising the Tree Canopy Behind Clubside in the Conservation Area behind 13507:** A MOTION was made to approve VLC Quote 18-907 for \$1,425 first by Secretary Owens and seconded by Director Danaher; approved unanimously.
- C. Discussion of Strategic Planning Session:** Board consensus was that it was good that all three Phases participated. Ideas included consolidating the three Boards into one.
- D. NON-AGENDA:** Move the “Welcome to Carrollwood Village” signs installed by Phase I.

VII. REPORTS FROM OFFICERS AND COMMITTEES:

- A. Financial.** A MOTION to write off the following from the Association’s Accounts Receivable:
- 1). Susy Covenas, Village Towers, .50 and
 - 2). Alexander Zettel, Avista, .50,
- was made by Secretary Owens and seconded by Director Danaher; approved unanimously. The Association is in a strong financial position.
- B. Management/Violations.** Management: No questions. Violations: No questions.
- C. Architectural Review Committees (ARC).** The following have been recommended for approval;

	Street No	Street Name	Homeowner	Project	Status
•	13507	Clubsides Dr 02/07/18;	Barnhart	Window Replacement	APPROVED by Lennox Chair on
•	14218	Banbury Way 03/16/18;	Godbey	Paint	APPROVED by Lennox Chair on
•	14107	Ashburn Pl 03/27/18;	Morgan	Fence	APPROVED by Lennox Chair on
•	13570	Avista Dr 03/26/18.	Lewis	Roof	APPROVED by Avista ACC on

A MOTION was made to approve the four (4) APPROVED ARC requests was made by Secretary Owens first and Vice President Madhosingh second; approved unanimously.



**CARROLLWOOD VILLAGE PHASE II HOMEOWNERS ASSOCIATION
MONTHLY BOARD OF DIRECTORS
AND
ARCHITECTURAL REVIEW COMMITTEES**

**MEETING MINUTES
MARCH 27, 2018**

VII. REPORTS FROM OFFICERS AND COMMITTEES (Continued):

- D. Landscape Committee.** A RFP has been assembled and will be sent out for bid(s). There was a short and brief meeting of the Committee.
- E. Carrollwood Park Conservancy.** Demolition work continues and the new sidewalk will soon be installed.
- F. Ponds.** No report.
- G. Patrol.** No report.
- H. Communications Committee.** There was a meeting of the Committee on March 7, 2018. Working on an e-newsletter. Printed newsletter is well received by homeowners.
- I. Uniform List of Restrictions.** No report.
- J. Priorities of the Board.** President DeMare will assemble a three (3) year strategic plan of items that will improve and enhance Phase II.
 - A. Street Signs – How does the Board will to proceed?
 - B. Sidewalks – Using ADA with the County may speed sidewalk repair/replacement.
 - C. LED Street Lights – County mandated by 2020.
 - D. Entrance Lighting (i.e. Solar Option) – Does the Board consider this as an option?
- K. Carrollwood Cultural Center.** Hunchback of Notre Dame was fantastic.
- L. Executive Committee.** Meeting on April 6th to discuss Collaborative Labs session.
- M. NON-AGENDA.** Avista ACC has an opening and this will be announced in the Phase II newsletter.

VIII. NEXT BOARD MEETING:

The next regular meeting of the Board will be on April 24, 2018 at the Carrollwood Cultural Center, Carrollwood Village Room, 2nd FLR at 7:00pm.

IX. ADJOURNMENT:

There being no further business before Board, A MOTION to adjourn was made first by Director Kormanik and seconded by Secretary Owens; approved unanimously. The meeting adjourned at 8:38pm.

Minutes approved on April 24, 2018:

Sandra Owens, Secretary