



**CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES**

October 29, 2018

MINUTES

I. WELCOME / CALL TO ORDER / OVERVIEW OF THE MEETING

President Dick Woltmann of the Carrollwood Village Homeowners Association, Inc. welcomed the members and expressed the Board's appreciation for their attendance at the meeting. Dick Woltmann called the monthly meeting to order at 7:07 p.m. at the Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL.

Directors Present

Steve Myers
Steve Shirley
Scott Nelson
Susan Baxter Gibson
Dick Woltmann
Scott Thomas (7:10pm)

Directors Absent

Diana Rao
Jennifer Grebenschikoff
Lindsey Fowkes

Guests

Van Chandler, GPI
Kristine Glein, Cypress Run
Megan Diaz, GPI Minutes Recording

II. APPROVE MINUTES OF PRIOR MEETING

The motion was made by Susan Baxter Gibson to approve the September 24, 2018. The motion was seconded by Steve Shirley. **All in favor, motion passed.**

III. PRESENTATIONS

N/A

IV. ITEMS FOR CONSIDERATION/DECISION

- A. Discuss/Approve Filling Lisa Perry's Vacant Directorship with Scott Thomas** - Dick Woltmann opened the discussion to approve Scott Thomas joining the board. Steve Shirley made a motion to approve Scott Thomas as a board director. The motion was seconded by Susan Baxter Gibson. **All in favor, motion passed.**
- B. Transfer of Responsibility for Landscaping and Maintenance of Phase I Entrances, Cul-du-sacs and Ornamental Islands** - Kristine Glein gave the report as the Directors are absent. The Landscaping Committee desires to have Field Landscaping Services handle all decorative beds for all of the sub-divisions, island ornamental beds and cul-de-sacs. Residents have expressed displeasure with the current appearance of the sub-division entrances; clearly something needs to be done. Met with Village Lawn Care and spoke with the owner Joey Aucoin at a previous meeting. Joey will review the current contract and make revisions based on the Landscape Committee desires going forward. Among those items to review will be a revised scope of work including mowing, irrigation, trees, vines and doggie waste pick up. The proposal from Field Landscape Services is \$125,000.00 for the annual maintenance of the areas outlined. The proposals will be reviewed at the November Board meeting. Discussion is tabled until the appointed time.
- C. Discuss/Approve Fields Landscaping Quotes of \$23K to "Re-stone" Sub-Entrances** - Kristine Glein gave the report. Field Landscaping Services quote for \$23,000.00 to re-stone the sub-division entrances except Golf Crest which has already been completed. Scott Thomas made a motion to approve the quote of \$23,000.00 from Fields Landscaping for the sub-division entrances. The motion was seconded by Steve Myers. **All in favor, motion passed.**



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IV. ITEMS FOR CONSIDERATION/DECISION (continued)

- D. Discuss/Approve Core Interactive Group Proposal** – Van Chandler gave the report. Core Interactive Group has raised their monthly maintenance price from \$495.00 to \$850.00 due to no price increases since 2014. There will also be an additional cost of \$250.00 a month to include analytics bringing the total to \$1,100. This fee will be split by the customary percentages (PH1=41.5%; PH2=21%; PH3=37.5%) with the other Phases. Susan Baxter Gibson made a motion to approve the increased monthly fee of \$895.00 and include the \$250.00 analytics fee contingent on Phases II and III participating. The motion was seconded by Steve Shirley. **All in favor, motion passed.**
- E. Dan Ruskiewicz Field Repurposing (Pickleball Courts)** - Scott Nelson gave the report. The Pickleball Court quotes from Elite are \$29,504.00 for two (2) courts and \$21,752.00 for one (1) court. Florida Courts Inc. gave proposal of \$31,800.00 for the price of a single court; these are preliminary bids. Two (2) more quotes will be obtained from Welch Tennis Courts and Stewart Tennis & Fence. The layouts of the courts will continue to be defined and Scott will try to get vendors out to the property for the best layout of the courts on the field.
- F. Discuss/Approve Payments to Homeowners for LED Entrance Lighting** – Scott Thomas gave the report. A check will be given to each homeowner to cover the electrical cost of the hookup of the LED Lights at the entrances. There will be a great savings going forward. Scott Thomas made a motion to approve \$56.04 to pay the three properties. The motion was seconded by Steve Shirley. **All in favor, motion passed.**
- G. Levying of Fines for Violations** – Van Chandler gave the report. There are no violations as of yet, however that will change in November.
- H. Discussion of Electronic Newsletter** – Steve Shirley gave the report. The newsletter has been edited to become the primary means of communication with the homeowners, and the articles are all edited to make it easy and simple for all stakeholders to understand. Discussion is underway to consider a separate newsletter for Phase I. Potentially hire a writer where we give them the information and they can produce articles.
- I. Village Presbyterian Church – No Control over Church Activities** – Dick Woltmann and Steve Shirley gave the report. The Church is currently working to expand their Food Bank Program. The Association does not have the authority to force Church adherence to the adopted Community Standards regarding parking, property maintenance, etc. The best the Association can hope for is the ability to influence and elicit Church cooperation.
- J. Meeting with Paul Berg, Ex. Dir. Carrollwood Cultural Center** – Dick Woltmann gave the report. There is a potential candidate for the Board of Cultural Center and the person in question agreed to apply.
- K. Welcome Wagon Purchase Order**– Kristine Glein gave the report. There was a minimum order that needed to be placed for the canvas bags. The other will be here on October 31st. The minimum order was one-hundred (100). There are forty (40) people on the list in addition to Van’s list of homeowners who will be placing an order. The Welcome Committee would also like to include a bottle of wine in the welcome bag. Scott Thomas made a motion to approve \$1,000.00 to pay for the canvas purchase order and the bottles of wine. The motion was seconded by Susan Baxter Gibson. **All in favor, motion passed.**
- L. Carrollwood Village Shirts** – Scott Thomas gave the report. There are six (6) shirts that have been pre-sold. Scott Thomas made a motion to approve an initial purchase order of \$528.00 for the shirts. The motion was seconded by Susan Baxter Gibson. **All in favor, motion passed.**



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V. ITEMS OF INFORMATION:

A. MANAGEMENT

- 1.) Financial
- 2.) Management Report / Violations

B. ARCHITECTURAL REVIEW COMMITTEE

In October, the ARC had two meetings to review three applications. Two were approved (new roof and new fence section). One (1) ARC application was denied (due to homeowner no longer having standing before the Association due to transfer of property).

C. LANDSCAPE

(See IV. ITEMS FOR CONSIDERATION/DECISION, B & C)

D. CULTURAL CENTER

No report.

E. PATROL

The Patrol continues double duty as Neighborhood Patrol. Crashes with injuries or fatalities; no report. Crime for the month; one (1) domestic violence, one (1) burglary on Fairway Circle (Fairway Townhouse Condominium) and forced entry and one (1) DUI. The Hillsborough County Crime Mapping Report is included.

F. EXECUTIVE COMMITTEE

No report.

G. LEGAL

No report. Gardner Law Group Collections and Foreclosure Reports received.

H. VISTA GARDENS

VISTA Gardens currently has SEVEN (7) plots available for rent. This is the first time this many plots have been available since the garden's inception. Tell your friends and family so they can claim one before they are gone. VISTA Gardens Bonefish Fundraiser, Thursday, November 8th, 4:00 - 10:30 p.m. Dine-in and carry out. A percentage of each check goes to VISTA Gardens (including alcohol). It's the tastiest fundraiser of the season!

I. CARROLLWOOD COUNTRY CLUB

No report.

J. COMMUNICATIONS COMMITTEE

(See IV. ITEMS FOR CONSIDERATION/DECISION, D)

K. RECREATION FIELD

(See IV. ITEMS FOR CONSIDERATION/DECISION, E)



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V. ITEMS OF INFORMATION (continued):

L. OUTREACH COORDINATOR

Ring Network

Still waiting for "step by step instructions" for us to follow, especially for our older residents.

The Carrollwood Village Leadership Council

Current head count for the Council meeting is thirty-two (32), expect forty (40).

Welcome Committee - Kristine Glein

Welcome bags are ordered with first deliveries expected in November.

Moms Club – Amanda Clark

This Sunday is Trunk or Treat at the Carrollwood Cultural Center at 4:00pm.

Fundraising – Stacey Caporicci

Stacey is waiting on the October Hillsborough Grant news.

Golf Carts – Rob Clark

The Committee is hovering around forty (40) carts, while recruiting continues. Still hearing a CV Golf Cart Night is being considered at the Club.

Village 2.0

TECO's Home Energy Audit

Accurate LED and Signature Electric – LED Home Up Lighting Specialists

Carrollwood Village Run Entrances at Village Center

Article "A Retirement Wealth Gap Adds a New Indignity to Old Age"

VI. NEXT BOARD & BUDGET MEETING

The next regular board & ARC meeting is scheduled for Monday, November 26, 2018, 7:00pm at the Cultural Center (CCC), Village Community Room to be preceded by the ARC meeting at 6:30pm.

VII. ADJOURNMENT

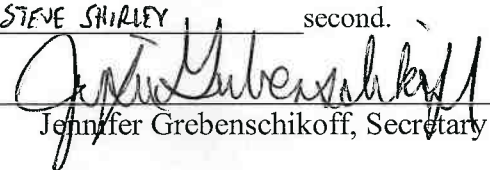
There being no further business to come before the Board, a motion was made by Steve Shirley to adjourn. The motion was seconded by Scott Nelson. The motion was carried unanimously. The meeting adjourned at 8:21 p.m.

Respectfully submitted,
Megan Diaz, For the Secretary

These minutes were approved unanimously at the November 26, 2018 Board meeting on a MOTION

made by SUSAN BAXTER-GIBSON first and STEVE SHIRLEY second.

Minutes approved on November 26, 2018


Jennifer Grebenschikoff, Secretary