



**CARROLLWOOD VILLAGE HOMEOWNERS ASSOCIATION, INC.
BOARD OF DIRECTORS MONTHLY
MEETING MINUTES
January 31, 2022**

I. WELCOME / CALL TO ORDER / OVERVIEW OF THE MEETING:

President Richard Woltmann of the Carrollwood Village Homeowners Association, Inc. called the monthly meeting to order at 6:01 p.m. via Zoom Video Conferencing.

Directors Present

Richard Woltmann
Susan Baxter Gibson
Diana Rao
Bruce Landis
Stacey Caporicci
Jennifer Grebenschikoff
Scott Nelson
Steve Myers
Kristine Glein
Callen Sapien

Directors Absent

Lindsey Fowkes

Guests

Dawn Archambault, GPI
Laura Salgado, GPI
Debra Bellanti, Hills. Cty. Tax Collector
Nancy Millan, Hills. Cty. Tax Collector
Charles Heinz, Brown & Brown

II. APPROVE MINUTES OF PRIOR MEETING:

A motion was made by Jennifer Grebenschikoff to approve the November 29, 2021 Meeting Minutes with no corrections. The motion was seconded by Diana Rao. **All in favor, motion passed.**

III. PRESENTATIONS:

A. Presentation from Nancy Millan, Hillsborough County Tax Collector

Nancy Millan discussed the various services offered by and changes being made within the Tax Collector's office.

B. Charles Heinz of Brown and Brown Insurance Q&A

Charles Heinz presented insights and answers related to the renewal of the Directors & Officers Liability insurance policy.

C. Comments from Homeowners (Three Minute Limit – Meeting Policy Guidelines Included)

N/A – no owners present

IV. ITEMS FOR CONSIDERATION/DECISION:

A. Financial Update

Susan Baxter Gibson gave the report.

B. Directors & Officers Liability Insurance Proposal

Susan Baxter Gibson made a motion to approve the Brown & Brown D&O proposal for policy period 2/7/22-2/7/23 in the amount of \$4,260.62. The motion was seconded by Callen Sapien. **All in favor, motion passed.** CAM Dawn Archambault will reach out to Charles Heinz/B&B for clarification on discussed items.

C. Board Effectiveness Meeting Notes and Action Items/Recommendations to the BOD

Kristine Glein gave the report and will plan to hold a special session for this initiative at a later date.

D. Revision Added to Color Palette

Jennifer Grebenschikoff presented proposed wording changes related to the color palette. Diana Rao made a motion to approve the discussed minor revisions to the palette verbiage. The motion was seconded by Susan Baxter Gibson. **All in favor, motion passed.**



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E. Outreach Committee Postponed Event

Kristine Glein gave the report; potential event dates will be confirmed with meeting space vendor for further discussion with Board.

F. Consideration of Adding Four Additional Flock Cameras

Callen Sapien gave the report and made a motion to purchase and install four additional Flock cameras at proposed exits, with a total expenditure amount of \$10,000.00 to be funded from the 2022 security committee budget. The motion was seconded by Kristine Glein. **All in favor, motion passed.**

G. 12607 Stillwater Terrace Drive – Recommended for Fining – Unapproved House Paint Color

Dawn Archambault gave the report. Jennifer Grebenschikoff made a motion to send a final reminder on 2/1/22, and, if no response is received, to levy the \$1,000 fine and move the item to the Fining Review Committee in accordance with Association regulations. The motion was seconded by Diana Rao. **All in favor, motion passed.**

V. ITEMS OF INFORMATION: Reports provided by committees were included in the meeting packet.

VI. NEXT BOARD MEETING: The next regular Board meeting is scheduled for Monday, February 28, 2022 at 6:00 p.m. via Zoom Video Conferencing.

VII. ADJOURNMENT:

There being no further business to come before the Board, a motion was made by Kristine Glein to adjourn. The motion was seconded by Diana Rao. All in favor, Richard Woltmann called the meeting to adjournment at 7:51 p.m.

Respectfully submitted,
Laura Salgado, for the Secretary

These minutes were approved unanimously at the February 28, 2022 Board meeting on a MOTION

made by Stacey Caporicci first and Jennifer Grebenschikoff second.

Minutes approved on February 28, 2022 *Diana Rao*
Diana Rao (Mar 1, 2022 08:44 EST)

Diana Rao, Secretary


1.31.2022 Phase 1 Minutes


Final Audit Report


2022-03-01


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