



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY
BOARD OF DIRECTORS
AND
ARCHITECTURAL REVIEW COMMITTEE**

**MEETING MINUTES
FEBRUARY 28, 2018**

I. CALL TO ORDER/ROLL CALL.

The Carrollwood Village Phase III Board of Directors and Architectural Review Committee (ARC) Meeting convened on Wednesday, February 28, 2018 at the Carrollwood Cultural Center, 4537 Lowell Road, Tampa, FL 33624. Treasurer Fernandez called the meeting to order at 7:07p.m.

Directors Present

Suzanne Fernandez
Phillip Clark
Jana Jenkins
Susan Gerig
Frank Mazzie
Mike Jenkins
Marlene Harper

Directors Absent

Bill West
Dan Martucci

Guests

Van Chandler, GPI
Len Sixt, 5002 Garrick Ct.
Denise Holly, 14040 Wolcott Dr.
Marie Bonnette, 14041 Wolcott Dr.
Mario Reyes, 5007 Garrick Ct.
Michael Reyes, 5007 Garrick Ct.
Rick Cockman, 5005 Garrick Ct.
Sandi Sierra, 14140 Stonegate Dr.
Jane Case 4968 Cypress Trace Dr.

II. APPROVAL OF MEETING MINUTES. A MOTION to approve the January 31, 2018 meeting minutes as amended was made Director M. Jenkins and seconded by Secretary Gerig; approved unanimously.

III. PRESENTATIONS. None.

IV. UNFINISHED BUSINESS.

- A. Update Board on Stonegate Lighting:** The lighting should be available soon. The County release has been obtained and we are waiting on a TECO meter.
- B. Update the Board on the Memorandum of Understanding:** All three Phases have ratified the agreement and will participate in the email newsletter.
- C. Discuss/Approve Arete Industry Quotes for Signage at the Phase 3 Parks (Notices, Usage, Etc.) Part 2 Signage:**
Part 2 Signage is for the interior streets of the sub-divisions. The Arete Industries Proposal is for \$33,852.89, budgeted amount is for \$32,000 for 2018. Discussion ensued. A MOTION to approve the Arete Industries quote of \$33,852.89 was made first by Director Mazzie and seconded by Secretary Gerig; approved unanimously.
Part 2 Signage B: Signage for parks, exercise equipment and basketball courts. Discussion ensued. Arete Industries provided a quote of \$6,656.60 for this signage. A MOTION to approve the signage "B" was made first by Director Mazzie and seconded by Director M. Jenkins; approved unanimously.
Baby Oak Signage: The signage is for the resident funded and purchased baby oak on Sussex Way. Arete Industries quoted \$309.00 for this sign. A MOTION to approve the quote for \$309.00 was made first by Secretary Gerig and seconded by Director Harper approved unanimously.



CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY
BOARD OF DIRECTORS
AND
ARCHITECTURAL REVIEW COMMITTEE
MEETING MINUTES
FEBRUARY 28, 2018

IV. UNFINISHED BUSINESS (Continued).

- D. Discuss West Commons Shopping Center Implications and Developer Contributions and Legal Fight:** Postponed until next meeting.

V. NEW BUSINESS.

- A. Discuss/Approve Email Newsletter:** Members of the Communication Committee have been steadily working on this agreement for the last eighteen (18) months. Discussion ensued. There will be a charge of \$500 per month for Millennial Touch with each Phase paying their customary split. A MOTION to approve the Millennial Touch contract for a trial ninety (90) days and to pay our customary share of \$187.50 was made first by Director M. Jenkins and seconded by Director Mazzie; approved unanimously.
- B. Discuss/Approve Millennial Touch Agreement:** (See V. NEW BUSINESS, A.)
- C. Approve Expenditure of Phase III's Collaborative Labs \$1,967.00 Contribution:** A MOTION to approve the expenditure of \$1,967.00 which represents Phase III's share of the Collaborative Labs Strategy Session was made first by Secretary Gerig and seconded by Director J. Jenkins; approved unanimously.
- D. Discuss/Approve the Carrollwood Cultural Center's Five Year Room Rental Agreement:** Discussion ensued. A MOTION to approve Phase III's portion of the five (5) year room rental agreement at \$1,312.50 per year was made first by Director Mazzie and seconded by Director Harper; approved unanimously.

VI. REPORTS OF OFFICERS AND COMMITTEES.

- A. Management.**
- 1. Financial.** Financials were included in the meeting packet. The Association is in a strong financial position.
 - 2. Management/Violations. Management Report:** Management report included in the Board packet. No questions. **Violations:** No questions.
- B. Architectural Review Committee.** No report.
- C. Community Patrol.** The Community Patrol Committee meets every Monday morning at 10:00am at the Bagel Shop in the Village Corners Shopping Plaza on West Village Drive. No major issues to report. Still doing Special Watches.
- D. Executive Committee/VISTA Gardens. Executive Committee.** No report. **VISTA Gardens.** No report.
- E. Landscape/Carrollwood Park Conservancy. Landscape.** Many dead pine trees have been removed and stumps ground. **Carrollwood Park Conservancy.** The new County Park is in the demolition phase. An informational forum is slated for March 6, 2018 at the CCC's Studio at 6:30pm.



**CARROLLWOOD VILLAGE PHASE III HOMEOWNERS ASSOCIATION, INC.
MONTHLY**

BOARD OF DIRECTORS

AND

ARCHITECTURAL REVIEW COMMITTEE

MEETING MINUTES

FEBRUARY 28, 2018

VI. REPORTS OF OFFICERS AND COMMITTEES (Continued).

F. Carrollwood Cultural Center. No report.

G. Communication Committee. The first email newsletter is scheduled for the end of March.

VII. NOTICE OF NEXT MEETING.

The next Board & ARC Meeting will be on Wednesday, March 28, 2018, 7:00 p.m., at the Carrollwood Cultural Center, 4537 Lowell Road in the Carrollwood Village Community Room.

VIII. ADJOURNMENT.

There being no further business before the Board, a motion to adjourn was made first by Director Mazzie and seconded by Director Harper; approved unanimously. The meeting adjourned at 8:58p.m.

Minutes approved on March 28, 2018

Signed by: _____

Susan Gerig, Secretary